



## **BOARD OF DIRECTORS MEETING**

October 18th, 2024

9:30 a.m.

Licking County Transit Bldg  
745 E. Main St., Newark

Tim Bubb, chair called the meeting to order at 9:08 a.m.

### **ROLL CALL**

Attending: Tim Bubb, Ben Carpenter, Rick Conkle, Gary Fischer, Duane Flowers, Scott Owen, and Dane Shryock.

Not attending: Rick Black, Steve Davis, Jeff Fix, Dave Levacy, and Dan Kinsel.

### **APPROVAL OF MINUTES**

Motion to approve the minutes from the June 28th, 2024 Board meeting as submitted was made by Duane Flowers and seconded by Dane Shryock. The motion carried without opposition.

### **DIRECTOR'S REPORT**

Treasurer's Report – Kim advised the Board that the cash balance in the solid waste account at the end of September was \$5,942,339.63. She also stated that we are still ahead in projected revenue due to interest. Motion to accept the treasurer's report as presented was made by Scott Owen, seconded by Duane Flowers. The motion carried without opposition.

### **APPROVAL OF AGENDA AMENDMENT**

Tim Bubb asked for consensus to add housekeeping to the agenda and the Board agreed.

### **HOUSEKEEPING**

Kim asked the Board for approval to apply for a Solid Waste District Office credit card. She stated that some businesses will not work through a purchase order, so having a credit card would make those transactions possible. Kim also stated that a credit card would be helpful when buying gasoline throughout the District. Motion to allow the Solid Waste District Office to apply for a credit card was made by Ben Carpenter, Rick Conkle seconded the motion. Discussion ensued regarding the need for a credit limit and a credit card policy. Tim Bubb advised that Licking County has a credit card policy in place. Ben then amended his motion to allow the Solid Waste District Office to apply for a credit card in accordance with Licking County's credit card policy, and with a \$2,000 limit. The motion carried without opposition.

### **OLD BUSINESS**

**NONE**

## **NEW BUSINESS**

### **DESIGNATION- APPROVING NEW FACILITY REQUEST**

Kim presented the Board with a request for designation from Hancock County Landfill. Motion to approve the request was made by Scott Owen, and Ben Carpenter seconded the motion. The motion carried without opposition.

### **EQUIPMENT INVENTORY REPORT- REQUESTS FOR DISPOSAL**

Kim advised the Board that the 2024 annual inventory has been completed. She presented the Board with a request from SBC recycling to dispose of a forklift. Motion to permit disposal of the forklift was made by Duane Flowers, and seconded by Gary Fischer. The motion passed without opposition. Kim presented the Board with two potential concerns. The first is a playground in Fallsbury township that is in a state of disrepair. According to the present equipment policy it has no fair market value. The second is a playground owned by Fairfield Union Board of Education. While it has a fair market value according to the equipment policy, it is not publicly accessible as is required by the grant contract. The Board asked Joe Durham (Legal Counsel) to review the contracts and the equipment policy, terminate the contracts if necessary, and release the security interest as required. Motion to allow Joe to take action per the Boards request was made by Duane Flowers, and seconded by Ben Carpenter. The motion carried without opposition.

### **EQUIPMENT POLICY DISCUSSION**

Kim stated that while conducting the 2024 equipment inventory, it was noted that several items on the equipment inventory list no longer have a fair market value according to the current equipment policy. She asked the Board if they saw any benefit in tracking items with no monetary value. Discussion ensued regarding a possible change to the equipment policy. The Board requested Kim to bring revised language for the equipment policy to the February meeting.

### **APPROVE POLICY COMMITTEE RECCOMENDATION – HIRING A CONSULTANT FOR PLAN UPDATE**

Kim advised the Board that at the October 11<sup>th</sup> Policy Committee Meeting, members reviewed consultant proposals and voted to recommend that the Board enter into contract with Resource Recycling Services in the amount of not-to-exceed \$55,000.00. Motion to enter into a contract with Resource Recycling Systems was made by Duane Flowers, and seconded by Scott Owen. The motion carried without opposition.

### **APPROVE 2025 FUNDING REQUESTS**

The following requests for funding were presented to the Board. Education & Recycling programs: Coshocton County \$260,772.07, Fairfield County \$1,106,620.99, Licking County \$868,344.92 and Perry County \$730,335.59. Law Enforcement programs: Fairfield County Sheriff's Office \$9,700.00 and Licking County Sheriff's Office \$3,200.00. Health Department Enforcement programs: Coshocton County HD \$5,900.00, Fairfield County HD \$12,800.00, and Licking County HD \$8,000.00. Perry County Health Department, Perry County Sheriff's Office, and Coshocton County Sheriff's Office did not apply for funding. Motion was made by Ben Carpenter to approve the funding requests as presented, and seconded by Duane Flowers. Discussion ensued regarding health departments. Licking County Commissioners stated that they had expected a larger request from the Licking County Health Department due to the elimination of the funding cap (8,000). Further discussion included budget cuts to health departments and sheriff's offices due to implementing option B funding, as part of the new plan. The board suggested health departments attend the February 28<sup>th</sup>, 2025 meeting to request additional funds if the current situation warrants it. Ben Carpenter rephrased his motion to approve the funding requests as specified in the applications within the guidelines of the district's contract program and waiving the audit requirement under ORC 9.234 for contracts less than \$300,000.00. Duane Flowers Seconded the motion. The motion carried without opposition. Kim Masters was directed to contact the health departments regarding the February 28<sup>th</sup>, 2025 meeting.

**APPROVE 2025 BUDGET**

Kim presented the Board with a proposed budget for 2025 including both revenue and expenditures. She pointed out that actual interest was significantly higher than projected interest. Kim asked the board if they would like to increase the interest projection for 2025. Consensus of the Board was to increase that projection to \$250,000.00. Motion to approve the 2025 budget with the modification of the projected interest amount was made by Dane Shryock, and seconded by Rick Conkle. The motion carried without opposition.

**PUBLIC COMMENT**

Adam Beck with Vision RNG spoke about the company’s current renewable gas project at Tunnel Hill landfill.

Brian Ezyk with Win Waste Innovations encouraged everyone to visit the Tunnel Hill landfill if they have not been there yet.

**EXECUTIVE SESSION**

Ben Carpenter made a motion to enter into Executive Session as permitted under ORC-121.22(G)(1) to discuss personnel and (G)(3) to confer with our attorney to consider imminent court action, inviting legal counsel to participate. Duane Flowers second the motion. A roll vote was taken. Those voting yes were: Ben Carpenter, Rick Conkle, Gary Fischer, Duane Flowers, Scott Owen, and Dane Shryock. Those voting no were: none. The motion carried unanimously. The Board entered Executive Session at 10:42 am.

Having taken no action, general session reconvened at 10:58 am.

Rick Conkle then made a motion to increase compensation for Kim Masters and Kate Campbell by 3% effective January 1, 2025. Second was made by Dane Shryock. Motion carried without opposition.

**LEGAL UPDATE**

Joe Durham, legal counsel, gave a brief update on SB 119. He stated that the bill is in the house, and may start to move after the November 5<sup>th</sup> election. Joe assured the Board that he would keep them updated as any changes or updates occur.

**NEXT MEETING**

The next meeting is scheduled for February 28<sup>th</sup>, 2025 at 9:00 a.m. at the Licking County Transit Bldg, 745 E. Main Street in Newark.

The meeting adjourned at 11:09 a.m.

Kate Campbell  
Secretary, Kate Campbell

2-25-2025  
Date Approved