

**Solid Waste District**

*Coshocton-Fairfield-Licking-Perry Solid Waste District*

*Combined Statement of Receipts, Disbursements*

*and Changes in Fund Balances (Regulatory Cash Basis)*

*All Governmental Fund Types*

*For the Year Ended December 31, 2017*

**To be submitted.**

	General	Special Revenue	Debt Service	Capital Projects	Permanent	Totals (Memorandum Only)
<b>Cash Receipts</b>						
Disposal Fees	\$2,514,778					\$2,514,778
Generation Fees	471,582					471,582
Reimbursement of unspent contract funds	159,162					159,162
Earnings on Investments Interest)	16,861					16,861
						0
						0
						0
Miscellaneous						0
<i>Total Cash Receipts</i>	<u>3,162,383</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>3,162,383</u>
<b>Cash Disbursements</b>						
Personnel Services	155,950					
Office Supplies and Materials	22,619					
Recycling	1,151,607					1,151,607
Education and Litter Collection	659,965					659,965
Health Department Enforcement	167,447					167,447
Litter Law Enforcement	218,353					218,353
Market Development	9,293					9,293
County Assistance	110,000					110,000
Household Hazardous Waste Collection	1,680					1,680
						0
						0
Payout of Vacation/sick for contract employees	10,372					10,372
						0
						0
						0
<i>Total Cash Disbursements</i>	<u>2,507,286</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>2,328,717</u>
<i>Excess of Receipts Over (Under) Disbursements</i>	<u>655,097</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>833,666</u>

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	General	Special Revenue	Debt Service	Capital Projects	Permanent	Totals (Memorandum Only)
<b>Other Financing Receipts (Disbursements)</b>						
Sale of Capital Assets						0
Proceeds of Debt						0
Transfers In						0
Transfers Out						0
Advances In						0
Advances Out						0
Other Financing Sources						0
Other Financing Uses						0
<i>Total Other Financing Receipts (Disbursements)</i>	0	0	0	0	0	0
Special Item						0
Extraordinary Item						0
<i>Net Change in Fund Cash Balances</i>	655,097	0	0	0	0	655,097
<i>Fund Cash Balances, January 1</i>	7,216,128					7,216,128
<b>Fund Cash Balances, December 31</b>						
Nonspendable	0	0	0	0	0	0
Restricted	0	0	0	0	0	0
Committed	3,028,081	0	0	0	0	3,028,081
Assigned	4,843,144	0	0	0	0	4,843,144
Unassigned (Deficit)	0	0	0	0	0	0
<i>Fund Cash Balances, December 31</i>	<u>\$7,871,225</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$7,871,225</u>

*See accompanying notes to the basic financial statements*

# Coshocton-Fairfield-Licking-Perry Solid Waste District

*Licking County, Ohio*

*Notes to the Financial Statements*

*For the Year Ended December 31, 2017*

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## **Note 1 – Reporting Entity**

The constitution and laws of the State of Ohio establish the rights and privileges of the Coshocton-Fairfield-Licking-Perry Solid Waste District, Licking County, (the District) as a body corporate and politic. The three Commissioners of Coshocton, Fairfield, Licking and Perry Counties govern the District. The District provides solid waste recycling opportunities and other waste management services to these counties.

The District's management believes this financial statement presents all activities for which the District is financially accountable.

## **Note 2 – Summary of Significant Accounting Policies**

### ***Basis of Presentation***

The District's financial statement consists of a combined statement of receipts, disbursements and changes in fund balance (regulatory cash basis) for all governmental fund types organized on a fund type basis.

### ***Fund Accounting***

The District uses funds to maintain its financial records during the year. A fund is defined as a fiscal and accounting entity with a self-balancing set of accounts. The fund of the District is presented below:

***General Fund*** The general fund accounts for and reports all financial resources not accounted for and reported in another fund. The general fund balance is available to the District for any purpose provided it is expended or transferred according to the general laws of Ohio.

### ***Basis of Accounting***

These financial statements follow the accounting basis permitted by the financial reporting provisions of Ohio Revised Code Section 117.38 and Ohio Administrative Code Section 117-2-03 (D). This basis is similar to the cash receipts and disbursements accounting basis. The Board recognizes receipts when received in cash rather than when earned, and recognizes disbursements when paid rather than when a liability is incurred. Budgetary presentations report budgetary expenditures when a commitment is made (i.e., when an encumbrance is approved).

These statements include adequate disclosure of material matters, as the financial reporting provisions of Ohio Revised Code Section 117.38 and Ohio Administrative Code Section 117-2-03 (D) permit.

### ***Budgetary Process***

The Ohio Revised Code requires that each fund be budgeted annually.

***Appropriations*** Budgetary expenditures (that is, disbursements and encumbrances) may not exceed appropriations at the fund or function level of control and appropriations may not exceed estimated

## Coshocton-Fairfield-Licking-Perry Solid Waste District

Licking County, Ohio

Notes to the Financial Statements

For the Year Ended December 31, 2017

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resources. The District Board must annually approve appropriation measures. The Licking County Budget Commission must also approve the annual appropriation measure. Unencumbered appropriations lapse at year end.

**Estimated Resources** Estimated resources include estimates of cash to be received (budgeted receipts) plus unencumbered cash as of January 1. The Licking County Budget Commission must also approve estimated resources.

**Encumbrances** The Ohio Revised Code requires the District to reserve (encumber) appropriations when individual commitments are made. Encumbrances outstanding at year end are carried over only for the purpose of paying approved prior year expenses, and need not be reappropriated.

A summary of 2017 budgetary activity appears in Note 3.

### **Deposit and Investments**

As the Ohio Revised Code permits, the Licking County Treasurer holds the District's deposits as the District's custodian. The County holds the District's assets in its investment pool, valued at the Treasurer's reported carrying amount.

### **Capital Assets**

The District records disbursements for acquisitions of property, plant, and equipment when paid. The accompanying financial statement does not report these items as assets.

### **Accumulated Leave**

In certain circumstances, such as upon leaving employment, employees are entitled to cash payments for unused leave. The financial statement does not include a liability for unpaid leave.

### **Fund Balance**

Fund balance is divided into five classifications based primarily on the extent to which the District must observe constraints imposed upon the use of its governmental-fund resources. The classifications are as follows:

**Nonspendable** The District classifies assets as *nonspendable* when legally or contractually required to maintain the amounts intact.

**Restricted** Fund balance is *restricted* when constraints placed on the use of resources are either externally imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments; or is imposed by law through constitutional provisions.

**Committed** Commissioners can *commit* amounts via formal action (resolution). The District must adhere to these commitments unless the Commissioners amend the resolution. Committed fund balance also incorporates contractual obligations to the extent that existing resources in the fund have been specifically committed to satisfy contractual requirements.

**Coshocton-Fairfield-Licking-Perry Solid Waste District**

*Licking County, Ohio*

*Notes to the Financial Statements*

*For the Year Ended December 31, 2017*

**Assigned** Assigned fund balances are intended for specific purposes but do not meet the criteria to be classified as *restricted* or *committed*. Governmental funds other than the general fund report all fund balances as *assigned* unless they are restricted or committed. In the general fund, *assigned* amounts represent intended uses established by the Commissioners or a District official delegated that authority by resolution, or by State Statute.

**Unassigned** Unassigned fund balance is the residual classification for the general fund and includes amounts not included in the other classifications. In other governmental funds, the unassigned classification is used only to report a deficit balance.

The District applies restricted resources first when expenditures are incurred for purposes for which either restricted or unrestricted (committed, assigned, and unassigned) amounts are available. Similarly, within unrestricted fund balance, committed amounts are reduced first followed by assigned, and then unassigned amounts when expenditures are incurred for purposes for which amounts in any of the unrestricted fund balance classifications could be used.

**Note 3 – Budgetary Activity**

Budgetary activity for the year ending December 31, 2017 follows:

2017 Budgeted vs. Actual Receipts			
Fund Type	Budgeted Receipts	Actual Receipts	Variance
General	\$2,853,000	\$3,162,383	\$309,383
Total	<u>\$2,853,000</u>	<u>\$3,162,383</u>	<u>\$309,383</u>

2017 Budgeted vs. Actual Budgetary Basis Expenditures			
Fund Type	Appropriation Authority	Budgetary Expenditures	Variance
General	\$2,557,596	\$2,546,998	\$10,598
Total	<u>\$2,557,596</u>	<u>\$2,546,998</u>	<u>\$10,598</u>

**Note 4 – Risk Management**

**Commercial Insurance**

The District has obtained commercial insurance for the following risks:

- Comprehensive property
- General liability;

The District (through Licking County) also provides health insurance, vision and dental coverage to full time employees through a private carrier.

**Coshocton-Fairfield-Licking-Perry Solid Waste District**

*Licking County, Ohio*

*Notes to the Financial Statements*

*For the Year Ended December 31, 2017*

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Property and casualty settlements did not exceed insurance coverage for the past three fiscal years as there were no property or casualty claims. There have been no changes in coverage amounts.

The District employees are also covered by a blanket bond maintained by Licking County for errors and omissions. Licking County provides vehicle insurance for one district vehicle.

**Note 5 – Defined Benefit Pension Plans**

***Ohio Public Employees Retirement System***

The District's two employees belong to the Ohio Public Employees Retirement System (OPERS). OPERS is a cost-sharing, multiple-employer plan. The Ohio Revised Code prescribes this plan's benefits, which include postretirement healthcare and survivor and disability benefits.

The Ohio Revised Code also prescribes contribution rates. OPERS members contributed 10%, of their gross salaries and the District contributed an amount equaling 14%, of participants' gross salaries. The District has paid all contributions required through December 31, 2017.

**Note 6 – Postemployment Benefits**

OPERS offers a cost-sharing, multiple-employer defined benefit postemployment plan, which includes multiple health care plans including medical coverage, prescription drug coverage, deposits to a Health Reimbursement Arrangement and Medicare Part B premium reimbursements, to qualifying benefit recipients of both the traditional pension and the combined plans. OPERS contributes 2 percent of the employer contribution to fund these benefits.

**Note 7 – Related Party Transactions**

The Board of Directors approves contracts with governmental agencies located within the counties they represent.

**Note 8 - Environmental Contracts/Equipment**

All equipment purchased by contractors with District contract funds becomes the property of the contractor so long as it continues to be used for the original purpose of recycling, composting, or enforcement as approved in the contract agreement. Upon termination of the use of equipment for contract activity, the contractor must notify the District in writing of intent to dispose of equipment, estimate fair market value of the equipment, and gain approval by the Board of Directors prior to taking action. If equipment holding a positive fair market value is disposed via sale, the contractor must reimburse the District the amount received in the sale.