

**Solid Waste District**  
**Coshocton-Fairfield-Licking-Perry**  
*Combined Statement of Receipts, Disbursements  
and Changes in Fund Balances (Regulatory Cash Basis)*  
All Governmental Fund Types  
For the Year Ended December 31, 2021

	General
<b>Cash Receipts</b>	
Disposal Fees	\$1,705,368
Generation Fees	479,905
Earnings on Investments (Interest)	60,577
Reimbursements of unspent contract funds	291,535
Reimbursements from the sale of disposed contract eq	27,059
Late fees from unpaid regulatory fees	33,910
Transfer from one fund to the other	5,000
<i>Total Cash Receipts</i>	<b>2,603,354</b>
<b>Cash Disbursements</b>	
Personnel Services	173,673
Office Supplies and Materials	24,533
Recycling Collection/Processing	1,814,809
Improvement of Recycling Processing Centers	1,028,955
Education and Litter Collection	589,795
Health Department Enforcement	172,624
Litter Law Enforcement	249,105
Market Development	317,754
Payout of Vacation/sick for contract employees	7,923
County Assistance	127,500
Household Hazardous Waste Collection	147
Transfer from one fund to the other	5,000
<i>Total Cash Disbursements</i>	<b>4,511,819</b>
<i>Excess of Receipts Over (Under) Disbursements</i>	<b>(1,908,465)</b>
 <i>Net Change in Fund Cash Balances</i>	 <b>(1,908,465)</b>
 <i>Fund Cash Balances, January 1</i>	 <b>7,800,988</b>
 <i>Fund Cash Balances, December 31</i>	 <b>\$5,892,523</b>

*See accompanying notes to the basic financial statements*

**Coshocton-Fairfield-Licking-Perry  
Solid Waste District**

**AOS Regulatory Basis Footnotes**

**For the Year Ended December 2021**

**Note 1 – Reporting Entity**

The constitution and laws of the State of Ohio establish the rights and privileges of the Coshocton-Fairfield-Licking-Perry Solid Waste Management District, Licking County, (the District) as a body corporate and politic. The three Commissioners of Coshocton, Fairfield, Licking and Perry Counties govern the District. The District provides solid waste recycling opportunities and other waste management services to these counties.

The District's management believes these financial statements present all activities for which the District is financially accountable.

**Note 2 – Summary of Significant Accounting Policies**

***Basis of Presentation***

The District's financial statements consist of a combined statement of receipts, disbursements and changes in fund balances (regulatory cash basis).

***Basis of Accounting***

These financial statements follow the accounting basis permitted by the financial reporting provisions of Ohio Revised Code Section 117.38 and Ohio Administrative Code Section 117-2-03 (D). This basis is similar to the cash receipts and disbursements accounting basis. The Board recognizes receipts when received in cash rather than when earned, and recognizes disbursements when paid rather than when a liability is incurred. Budgetary presentations report budgetary expenditures when a commitment is made (i.e., when an encumbrance is approved).

These statements include adequate disclosure of material matters, as the financial reporting provisions of Ohio Revised Code Section 117.38 and Ohio Administrative Code Section 117-2-03 (D) permit.

***Budgetary Process***

The Ohio Revised Code requires that each fund be budgeted annually.

***Appropriations:*** Budgetary expenditures (that is, disbursements and encumbrances) may not exceed appropriations at the fund or function level of control, and appropriations may not exceed estimated resources. The District Board must annually approve new appropriation measures and subsequent amendments. The Licking County Budget Commission must also approve the annual appropriation measure. Unencumbered appropriations lapse at year end.

***Estimated Resources:*** Estimated resources include estimates of cash to be received (budgeted receipts) plus unencumbered cash as of January 1. The Licking County Budget Commission must also approve estimated resources.

**Encumbrances:** The Ohio Revised Code requires the District to reserve (encumber) appropriations when individual commitments are made. Encumbrances outstanding at year end are carried over, and need not be re-appropriated unless they are more than one year old.

A summary of 2021 budgetary activity appears in Note 3.

***Deposit and Investments***

As the Ohio Revised Code permits, the Licking County Treasurer holds the District’s deposits as the District’s custodian. The County holds the District’s assets in its investment pool, valued at the Treasurer’s reported carrying amount.

***Capital Assets***

The District records disbursements for acquisitions of property, plant, and equipment when paid. The accompanying financial statements do not report these items as assets.

***Accumulated Leave***

In certain circumstances, such as upon leaving employment, employees are entitled to cash payments for unused leave. The financial statements do not include a liability for unpaid leave.

**Note 3 – Budgetary Activity**

Budgetary activity for the year ending December 31, 2021 follows:

2021 Budgeted vs. Actual Receipts			
Fund Type	Budgeted Receipts	Actual Receipts	Variance
General	\$2,421,908	\$2,603,354	\$181,446
Total	\$2,421,908	\$2,603,354	\$181,446

2021 Budgeted vs. Actual Budgetary Basis Expenditures			
Fund Type	Appropriation Authority	Budgetary Expenditures	Variance
General	\$5,149,534	\$4,511,819	\$637,716
Total	\$5,149,534	\$4,511,819	\$637,716

**Note 4 – Risk Management**

***Commercial Insurance***

The District has obtained commercial insurance for the following risks:

- Comprehensive property
- Directors and Officers Liability (Board of Directors and Policy Committee)
- General liability;

The District (through Licking County) also provides health insurance, vision and dental coverage to full

time employees through a private carrier.

Property and casualty settlements did not exceed insurance coverage for the past three fiscal years as there were no property or casualty claims. There have been no changes in coverage amounts.

The District employees are also covered by a blanket bond maintained by Licking County for errors and omissions. Licking County provides vehicle insurance for one district vehicle.

## **Note 5 – Defined Benefit Pension Plans**

### ***Ohio Public Employees Retirement System***

The two District employees belong to the Ohio Public Employees Retirement System (OPERS). OPERS is a cost-sharing, multiple-employer plan. The Ohio Revised Code prescribes this plan’s benefits, which include postretirement health care and survivor and disability benefits.

The Ohio Revised Code also prescribes contribution rates. OPERS members contributed 10 percent of their gross salaries, and the District contributed an amount equaling 14 percent of participants’ gross salaries. The District has paid all contributions required through December 31, 2021.

<i>Retirement Rates</i>	<i>Year</i>	<i>Member Rate</i>	<i>Employer Rate</i>
<i>OPERS – Local</i>	<i>2012–2021</i>	<i>10%</i>	<i>14%</i>

## **Note 6 – Postemployment Benefits**

OPERS offers a cost-sharing, multiple-employer defined benefit postemployment plan, which includes multiple health care plans including medical coverage, prescription drug coverage, deposits to a Health Reimbursement Arrangement, and Medicare Part B premium reimbursements, to qualifying benefit recipients. The portion of employer contributions allocated to health care for members in the traditional pension plan and combined plan was 0 percent during calendar year 2021. No members are in the member directed plan.

## **Note 7 –Contractual Commitments**

In October of 2021, the Board of Directors awarded contracts to county recycling offices, health departments, and sheriff offices for services to be rendered to the District in 2022. The total amount of funds committed for the next year was \$2,452,678.82.

All equipment purchased by contractors with District contract funds becomes the property of the contractor so long as it continues to be used for the original purpose of recycling, composting, or enforcement as approved in the contract agreement. Upon termination of the use of the equipment for contract activity, the contractor must notify the District in writing of intent to dispose of equipment, estimate fair market value of the equipment, and gain approval by the Board of Directors prior to disposing of the equipment. If equipment holding a positive fair market value is disposed via sale, the contractor must reimburse the District the amount received in the sale unless otherwise approved by the Board of Directors.

**Note 8 – Jointly Governed Organizations**

The District is a regional government that is governed by the three commissioners from each of the governments that create the organization - Coshocton, Fairfield, Licking and Perry Counties. These representatives comprise the Board of Directors.

**Note 9 – Related Party Transactions**

The Board of Directors approves contracts with member counties, governmental agencies located within the counties they represent, and in the case of local recycling offices, agencies which report directly to them.

**Note 10 – Fund Balances**

Included in fund balance are amounts the District cannot spend. Encumbrances are commitments related to unperformed contracts for goods or services. Encumbrance accounting is utilized to the extent necessary to assure effective budgetary control and accountability and to facilitate effective cash planning and control. At year end the balances of these amounts were as follows:

Fund Balances	General	Total
Outstanding Encumbrances	142,423	142,423
Total	\$142,423	\$142,423

In the fund, outstanding encumbrances are considered assigned. For annual service contracts, remaining encumbrances are canceled following receipt and processing of fourth quarter 2021 contract reports and any final payments made to the contractors. For long term projects, encumbrances remain open until the project is complete, up to two years. Beyond that, the encumbrance must be closed out and the dollars re-appropriated the following year.

**Note 11 – COVID-19**

The United States and the State of Ohio declared a state of emergency in March of 2020 due to the COVID-19 pandemic. Ohio’s state of emergency ended in June, 2021 while the national state of emergency continues. During 2021, the District received no COVID-19 funding. The financial impact of COVID-19 and the continuing emergency measures may impact subsequent periods of the District. The impact on the District’s future operating costs, revenues, and additional recovery from emergency funding, either federal or state, cannot be estimated. The District’s investment portfolio fluctuates with market conditions, and due to market volatility, the amount of gains or losses that will be realized in subsequent periods, if any, cannot be determined.