

BOARD OF DIRECTORS MEETING

October 28, 2016

9:00 a.m.

Don Hill County Administration Bldg
20 S. Second St., Newark

Rick Black, chair, called the meeting to order at 9:00 a.m.

ROLL CALL

Attending: Tim Bubb, Steve Davis, Gary Fischer, Duane Flowers, Dave Freriks, Ed Keister, Mike Kiger, Curtis Lee, Dave Levacy, Jim O'Brien, Dane Shryock and Rick Black.

Not attending: None

APPROVAL OF MINUTES

Motion to approve the minutes from the June 24, 2016 Board meeting as submitted was made by Mike Kiger and seconded by Dane Shryock. The motion carried without opposition.

DIRECTOR'S REPORT

Treasurer's Report – Carol advised the Board that the cash balance in the solid waste account at the end of September was \$6,709,012.15. Motion to accept the treasurer's report as presented was made by Steve Davis. Dane Shryock seconded the motion. Discussion ensued regarding the fact that the balance in the account is higher than what was projected in the plan and that the Policy Committee should look at that next year when meeting and working on the next plan update. The motion carried without opposition.

State Audit - Carol advised the Board that the State Audit has concluded. A copy of the report was given to Board members. There were no findings.

OLD BUSINESS

LEGAL UPDATE

Carol introduced Joe Durham from Eastman & Smith. Rene Rimelspach left Eastman & Smith and Joe will now be our counsel. Joe's background is in solid waste. Joe advised the Board that there has been some reorganizing of personnel at OEPA. Additionally he stated that he thought the private sector (who has increased membership on SWAC) may take a look at fees again in 2017.

NEW BUSINESS

AMENDMENT TO AGENDA

Rick advised the Board that a request for support from Owens-Corning was received by the District Office after the mailing of the agendas. In order to review the request he asked that the agenda be revised to add an item "4e" to the agenda. Consensus of the Board was to add the request to the agenda.

PERRY COUNTY REQUEST FOR CONTRACT AMENDMENT

Carol advised the Board that a funding request has been received from the Perry County Commissioners Office for the residential/institutional recycling program (PerCo) for an additional \$21,916.00 in order to purchase a bobcat. Carol stated that an additional appropriation would need to be made in order to fund the request. Dave Levacy made a motion to appropriate the funds and approve the request. Duane Flowers seconded the motion. The motion carried without opposition.

2017 FUNDING REQUESTS

The following funding requests were submitted to the District. **Health Departments:** Coshocton County \$47,150.00; Fairfield County \$27,223.20; Licking County \$40,015.74; and Perry County \$55,779.07. **Sheriff's Offices:** Coshocton County \$55,000; Fairfield County \$92,871.86, Licking County \$20,000.00; and Perry County \$51,731.12. **Education/Outreach & Litter Collection Programs:** Coshocton County \$122,282.10; Fairfield County \$157,451.00; Licking County \$210,540.00 and Perry County \$203,664.13. **Residential & Institutional Recycling Programs:** Coshocton County \$101,543.97; Fairfield County \$431,035.00; Licking County \$372,145.48; and Perry County \$232,500.50. Steve Davis made a motion to approve all requests, waiving the audit required under ORC 9.233(B)(1) for contracts less than \$300,000.00, as specified in the application within the guidelines of the district's contract program. Curtis Lee seconded the motion. The motion carried without opposition.

Secretary's Note/Correction: There are corrections to the funding amounts listed above. The incorrect figures were from a handout distributed at the meeting. The handout has been corrected and is attached. The correct figures were used when the contracts were written. The corrections are as follows: Coshocton County Recycling \$88,040.64, Perry County Recycling \$225,306.00, Coshocton County Education/Outreach \$135,692.10 and Perry County Education/Outreach \$185,596.33.

2017 FINAL BUDGET

Carol advised the Board that the budget was taken straight out of the Solid Waste Plan and includes all contracts previously approved. Motion was made by Steve Davis to approve the final budget as submitted. Duane Flowers seconded the motion. The motion carried without opposition.

VACATION PAYOUT

Carol advised the Board that Kristin Reed from the Licking County Health Department has resigned. As is policy, the Licking County Health Department has requested payment in the amount of \$440.63 for Kristin's unused vacation. Steve Davis made a motion to approve this request. Tim Bubb seconded the motion. The motion carried without opposition.

OWENS CORNING

Carol advised the Board that Owens Corning would like to apply to the State for a Market Development grant. Private businesses can not apply directly to the state, they need a government sponsor in order to apply and they have asked the District to be their sponsor. Chris Stoneburg from Owens Corning advised Board members that the proposed project will separate the binder from scrap insulation, allowing the insulation to be reused. The goal of the project is to divert/reduce the amount of insulation that is presently going into the landfill, thus extending the life of the landfill. Tim Bubb stated that Licking County would like to support this project. Dave Levacy made a motion to sponsor the Market Development grant at the request of Owens Corning. Tim Bubb seconded the motion. The motion carried without opposition.

PUBLIC COMMENT

Jeff Wherley thanked the Board for funding and support of Coshocton County's Recycling and Education programs. He further added that this support is vitally important with the closing of West Rock (which accepted paper/cardboard for recycling) and the Mt. Vernon transfer station which has been used for their recyclables. Additionally he stated that the program managers were going to meet after the Board meeting to brain storm ideas for the future of the recycling programs and would like to invite the Board members to join them.

Matt Reed thanked the Board for their funding and support of the Recycling & Education programs, along with approval of the additional 2016 funding for the purchase of a bobcat for PerCo's use.

Steve Davis stated that he thought it would be appropriate for the finance subcommittee (of the Policy Committee) to discuss the 2016 carryover when the Policy Committee meets in February and begins the process of updating the solid waste plan.

EXECUTIVE SESSION

Motion was made by Steve Davis to enter into Executive Session for the purpose of discussing personnel matters as permitted under ORC-121.22G. Second was made by Ed Keister. A roll vote was called. Those voting yes were: Tim Bubb, Steve Davis, Gary Fischer, Duane Flowers, Dave Freriks, Ed Keister, Mike Kiger, Curtis Lee, Dave Levacy, Jim O'Brien and Dane Shryock. Those voting no were: none. The motion carried unanimously 11-0. The Board entered into executive session at 9:45 a.m.

General Session reconvened at 9:54 a.m. with no business being conducted in Executive Session. Steve Davis made a motion to increase district employees' salaries by 2% for 2017 and adjust the budget accordingly. Tim Bubb seconded the motion. Motion carried without opposition.

NEXT MEETING

The next meeting is scheduled for February 24, 2017 at **9:00 a.m. at the Don Hill County Administration Bldg, 20 S. Second Street** in Newark.

Motion to adjourn was made by Tim Bubb. Curtis Lee seconded the motion.

The meeting adjourned at 9:56 a.m.

Secretary, Kim Masters

Date Approved