



## **BOARD OF DIRECTORS MEETING**

October 28, 2022

9:00 a.m.

Licking County Transit Authority Building  
745 E. Main St

Dane Shryock, chair, called the meeting to order at 9:00 a.m.

### **ROLL CALL**

Attending: Rick Black, Tim Bubb, Ben Carpenter, Steve Davis, Gary Fischer, Jeff Fix (not in attendance for roll call – see **note** for arrival), Dave Levacy, Scott Owen and Dane Shryock.

Not attending: Rick Conkle, Duane Flowers and Derek Householder.

### **APPROVAL OF MINUTES**

Motion to approve the minutes from the June 24<sup>th</sup> and July 29<sup>th</sup> 2022 Board meetings as submitted was made by Tim Bubb and seconded by Dave Levacy. The motion carried without opposition.

### **DIRECTOR'S REPORT**

Treasurer's Report – Carol advised the Board that the cash balance in the solid waste account at the end of September was \$5,503,572.73. Motion to accept the treasurer's report as presented was made by Rick Black, seconded by Ben Carpenter. Carol stated this balance was before the final payments were made on the 2023 contracts. The motion carried without opposition.

## **OLD BUSINESS**

At the last meeting this Board directed Joe Durham, legal counsel, to research district options to ensure that waste is properly characterized at the landfill. Joe stated that District Staff has done a great job of addressing this issue through comparing reports sent to the District and to OEPA. He further stated that a district may fund an enforcement program or action like other programs (recycling drop-offs etc), but rarely is there a financial reward to the District as a result of fines and penalties.

(**note:** Jeff Fix arrived 9:07)

Discussion ensued regarding using C&DD funding to hire a person to monitor both landfills in Perry County regarding mischaracterization of waste. He further stated that he would like this Board to write a letter of support on this topic. Motion was made by Jeff Fix for this District to write a letter of support with copies being sent to state legislators. Steve Davis seconded the motion. The motion carried without opposition.

## **NEW BUSINESS**

### **EQUIPMENT DISPOSAL**

The Board received a request from the Fairfield County Commissioners to dispose of a playground structure that was placed at a family shelter in 1997. There has been no interest from any other facility in having the equipment. The requested disposal is to disassemble the structure and keep the usable pieces wherever they may be needed to replace broken parts of other structures. Tim Bubb made a motion to approve the disposal as requested. Jeff Fix seconded the motion. The motion carried without opposition.

Licking County Recycling has requested permission to dispose of roll off containers. Thirteen containers have no market value at the present. They will be listed on Govdeals.com for sale.

Proceeds from sale of these items will be retained by the Licking County Recycling Office. The six Protainer roll-offs do have a fair market value. The requested disposal is through listings on Govdeals.com with proceeds from those sales being returned to the Solid Waste District. Jeff Fix made a motion to approve the disposal as requested. Scott Owen seconded the motion. The motion carried without opposition.

### **FUNDING REQUESTS**

The following requests for funding were presented to the Board. Education & Recycling programs: Coshocton County \$245,571.80, Fairfield County \$1,175,011.60, Licking County \$822,231.83 and Perry County \$864,340.01. Law Enforcement programs: Coshocton County Sheriff's Office \$0.00, Fairfield County Sheriff's Office \$8,000.00, Licking County Sheriff's Office \$6,000.00, and Perry County Sheriff's Office \$8,000.00. Health Department Enforcement programs: Coshocton County HD \$5,650.00, Fairfield County HD \$8,000.00, and Licking County HD \$8,000.00. Perry County Health Department did not apply for funding. Motion to approve the funding requests as specified in the applications within the guidelines of the district's contract program and waiving the audit requirement under ORC 9.234 for contracts less than \$300,000.00 was made by Steve Davis and seconded by Tim Bubb. A roll vote was called. Those voting yes were: Rick Black, Tim Bubb, Ben Carpenter, Steve Davis, Gary Fischer, Jeff Fix, Dave Levacy, and Scott Owen.

### **RELEASE TIES TO HEALTH DEPARTMENT & SHERIFFS OFFICE EQUIPMENT**

As a part of the reimbursement contracts for the Health & Sheriff's Departments, all equipment previously purchased with District funding and is currently on inventory will be released from District ties and the inventory. This equipment includes: CCHD – 2008 Chevy Trailblazer, mosquito traps, and five (5) file cabinets; FCSO – 2019 Ford Explorer, Motorola radio, and a scale set for weighing overweight trash trucks; PCHD – 2006 Dodge Dakota Truck and 2 file cabinets; and PCSO – 2018 Ford Utility Truck, APX radio, ITT Binoculars w/kit, Fuji Finepix digital camera, and a Mag Charger Flashlight. Steve Davis made a motion to release the equipment from District ties. Rick Black seconded the motion. The motion carried without opposition.

### **2023 FINAL BUDGET**

Carol presented board members with a final budget for 2023. The budget included acceptance of Carol Philipps' retirement date (January 20, 2023), payout of her accrued but unused vacation and sick time with her last pay, appointment of Kim Masters as Executive Director beginning January 21, 2023 at the pay rate of \$75,836.80 per year (\$36.46/hr - position is



unclassified, overtime exempt), the approval of new hire for Assistant Director with a starting rate of \$22.27/hr (position is unclassified, non-exempt) and the vacation/sick payouts for Health Department and Sheriff's Office personnel. Motion was made by Rick Black to approve the budget as presented. Gary Fischer seconded the motion. A roll vote was called. Those voting yes were: Rick Black, Tim Bubb, Ben Carpenter, Steve Davis, Gary Fischer, Jeff Fix, Dave Levacy, and Scott Owen.

### **DESIGNATION**

The Board of Directors considered a resolution of final designation. The resolution included a list of facilities being designated: Coshocton Landfill, Pine Grove Landfill, Suburban Landfill, Tunnel Hill Reclamation, Waste Away, Lancaster Transfer Station, and Waste Management Newark. Jeff Fix made a motion to adopt the resolution. Rick Black seconded the motion. The motion carried without opposition.

Additionally, a list of landfills and transfer facilities outside of Coshocton, Fairfield, Licking & Perry Counties submitted waivers to designation. The list is attached to these minutes. Motion was made by Steve Davis to accept these waivers. Jeff Fix seconded the motion. The motion carried without opposition.

### **LICKING COUNTY RECYCLING REQUEST FOR VACATION PAYOUT**

Charles Wells recently left his position at Licking County Recycling. At the time of his resignation he had \$130.33 to be paid out for his unused vacation hours. Dave Levacy made a motion to approve the request for payment of vacation payout request Steve Davis seconded the motion. The motion carried without opposition.

### **PUBLIC COMMENT**

Tim Bubb advised the Board that the Licking County Commissioners visited Hope Timber. He stated that he just wanted to let the Board know what a success Hope is, they recycle pallets and wood waste and have a very nice facility.

### **EXECUTIVE SESSION**

Motion was made by Tim Bubb to enter into Executive Session for the purpose of discussing personnel matters as permitted under ORC-121.22G. Jeff Fix seconded the motion. A roll vote was taken. Those voting yes were: Rick Black, Tim Bubb, Ben Carpenter, Steve Davis, Gary Fischer, Jeff Fix, Dave Levacy, and Scott Owen. The Board entered Executive Session at 9:51.

Having taken no action, general session reconvened at 10:16.

Jeff Fix made a motion to change the date and time of the next meeting from February 24<sup>th</sup> at 9:00 to January 13<sup>th</sup> at 9:30. Ben Carpenter seconded the motion. The motion carried without opposition.

### **NEXT MEETING**

The next meeting is scheduled for January 13, 2023 at **9:30 a.m. at the Licking County**

**Administration Bldg, 20 S. Second Street, Newark.**

Motion to adjourn was made by Ben Carpenter. Steve Davis seconded the motion. Motion carried without opposition. The meeting adjourned at 10:26 a.m.

Kim Masters  
Secretary, Kim Masters

January 13, 2023  
Date Approved

**OUT OF DISTRICT LANDFILLS REQUESTING WAIVERS**

Kimble	Kimble Landfill
Republic Services	Countywide Landfill
Liberty Tire Recycling LLC	Liberty Tire Recycling, LLC
Rumpke	Athens-Hocking Landfill
Rumpke	Beech Hollow
Rumpke	Pike Sanitation
Rumpke	Noble Rd Landfill
Rumpke	Boyd County Sanitary Landfill (KY)
Rumpke	Rumpke Sanitary Landfill
Rumpke	Crawford County Landfill
SWACO	SWACO Landfill
Waste Management	American Landfill
Waste Management	Mahoning Landfill
Waste Management	Geneva Landfill
Waste Management	Gallia Landfill

**OUT OF DISTRICT TRANSFER FACILITIES REQUESTING WAIVERS**

Kimble	Cambridge Transfer
Kimble	Carrrollton Transfer
Kimble	St. Clairsville Transfer
Kimble	Canton Transfer
Kimble	Twinsburg Transfer
Local Waste Services	Local Waste Services
Republic Services	Reynolds Avenue Transfer
Republic Services	Mount Vernon Transfer
Rumpke	Columbus Transfer
Rumpke	Circleville Transfer
Rumpke	Chillicothe Transfer
Rumpke	Delaware County Transfer
Rumpke	Richland County Transfer
Waste Management	Canal Winchester Transfer
Waste Management	Chillicothe Transfer