

**C**oshocton  
**F**airfield  
**L**icking  
**P**resident  
**BOARD OF DIRECTORS MEETING**  
*June 25, 2021*  
**Solid Waste District**  
9:00 a.m.  
**Don Hill Administration Bldg**  
*20 S. Second Street, Newark*  
**Room A, Basement**

Steve Davis, chair was absent. Rick Conkle, vice-chair, designated Dane Shryock to chair the meeting. Dane called the meeting to order at 9:00 a.m.

**ROLL CALL**

Attending (in person): Rick Black, Tim Bubb, Ben Carpenter (not present for roll call; see **Note:** for arrival) Jeff Fix, Duane Flowers and Dave Levacy.  
Attending (via Zoom): Rick Conkle, Gary Fischer, Derek Householder and Dane Shryock.

Not attending: Steve Davis and Scott Owen.

**APPROVAL OF MINUTES**

Motion to approve the minutes from the February 28, 2021 Board meeting as submitted was made by Rick Black and seconded by Jeff Fix. The motion carried without opposition.

**DIRECTOR'S REPORT**

Treasurer's Report – Carol advised the Board that the cash balance in the solid waste account at the end of May was \$5,259,027.19. Motion to accept the treasurer's report as presented was made by Jeff Fix, seconded by Duane Flowers. The motion carried without opposition.

Plan Update - Carol reviewed the timeline and advised the Board of Directors that the Finance subcommittee is reviewing information at the present time.

**OLD BUSINESS**

**NONE**

**NEW BUSINESS**

**EQUIPMENT INVENTORY**

Carol informed the Board that she has conducted the annual equipment inventory. There was a letter from the Hopewell Township Fire Department asking permission to dispose of a truck that was purchased in 1997 with district funds. The letter proposed using the truck as a trade-in on a new truck being purchased or selling the truck on govdeals. The Board discussed the value of the truck on the open market versus the "low ball" amount that would be offered on a trade-in. Tim Bubb made a motion to permit Hopewell Twp Fire Dept to sell the truck on govdeals.com. Jeff Fix seconded the motion. Tim Bubb amended his motion adding that any proceeds from the sale of the truck would go to the Hopewell Twp Fire Dept to be used toward the purchase of the new truck and that the District would not have any interest in the new truck. Jeff Fix agreed with the amendment and seconded it. A vote was then taken on the motion as amended. The motion carried without opposition.

Additionally, there was a letter from the Fairfield County Commissioners requesting disposal of 19 roll-off containers, a compactor truck and 6 Alleycat trailers through sale on govdeals.com. The letter also proposed

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that the proceeds from the sale(s) be used toward the purchase of a new compactor truck. Tim Bubb made a motion to approve the disposition of the requested equipment as proposed and allow the proceeds from the equipment sale to be used toward the purchase of a new compactor truck. Rick Black seconded the motion. The motion carried without opposition.

### **2022 APPLICATION HANDBOOK**

Carol advised the Board that the handbook is reviewed annually and brought to the Board for approval. She further stated that no changes were made to the handbook for 2022. Motion was made by Jeff Fix to approve the handbook as presented. Rick Black seconded the motion. The motion carried without opposition.

**Note:** 9:21 Ben Carpenter arrived

### **2022 DRAFT BUDGET**

The 2022 draft budget was presented to the Board. Normally the budget is taken straight out of the solid waste plan. With the declining revenue, Carol presented two budgets. The first one was taken out of the plan and was for a total of \$3,610,755.00. She recommended a reduced budget of \$2,714,905.04. Motion was made by Tim Bubb to accept the reduced budget as recommended by the director. Duane Flowers seconded the motion. The motion carried without opposition.

### **VACATION/SICK PAYOUT**

Verdie Able, the Education Specialist for Licking County Recycling & Litter recently retired. A request has been received for his vacation/sick payout as is allowed under our contracts. At the current time there is not enough money in that fund to cover the payout. In order to do so, funds must be moved into that account. Funds can be appropriated from the unappropriated or funds can be transferred from the special projects line item into that fund. Jeff Fix made a motion to transfer \$5,000 from the special projects line item into the vacation payout fund. Gary Fischer seconded the motion. The motion carried without opposition.

### **PUBLIC COMMENT**

Ben Nutter from WIN – Waste Innovations, introduced Ray Lewis the new Landfill Manager at Tunnel Hill. He also mentioned that Tunnel Hill would be seeking a new Permit To Install from the OEPA which will increase capacity at the facility. He also extended an invitation to the Board to come and tour the facility.

### **NEXT MEETING**

The next meeting is scheduled for October 22, 2021 at **9:00 a.m. at the Don Hill County Administration Bldg, 20 S. Second Street** in Newark.

Motion to adjourn was made by Duane Flowers. Jeff Fix seconded the motion. Motion carried without opposition. The meeting adjourned at 9:27 a.m.

  
Secretary, Kim Masters

10-22-21

Date Approved