

BOARD OF DIRECTORS MEETING

June 24, 2022

9:00 a.m.

Don Hill County Administration Bldg
20 S. Second St., Newark

Dane Shryock, chair, called the meeting to order at 9:00 a.m.

ROLL CALL

Attending in person: Rick Black, Tim Bubb, Rick Conkle, Jeff Fix, Duane Flowers, Derek Householder, Dave Levacy and Dane Shryock.

Not attending: Ben Carpenter, Steve Davis, Gary Fischer and Scott Owen.

INTRODUCTIONS

Dane introduced Alex Nelson. Alex is the new Recycling Program Manager in Coshocton County, she replaces Tammi Rogers.

Matt Reed introduced Hallie Clark. Hallie is the new Education Specialist in Perry County. Hallie is replacing Katrina Carpenter who recently retired.

APPROVAL OF MINUTES

Motion to approve the minutes from the February 25 2022 Board meeting as submitted was made by Jeff Fix and seconded by Duane Flowers. The motion carried without opposition.

DIRECTOR'S REPORT

Treasurer's Report – Carol advised the Board that the cash balance in the solid waste account at the end of May was \$4,645,317.53. Motion to accept the treasurer's report as presented was made by Jeff Fix, seconded by Duane Flowers. The motion carried without opposition.

A copy of the draft report for the State biennial audit was included, showing no findings against the District, continuing the District's perfect record for 30 years.

Equipment Inventory – Equipment Disposal Requests - Carol informed the Board that the equipment inventory had been completed. As a result, there are several requests for equipment disposition.

1. Coshocton County Recycling – 2006 Alley Cat Trailer (s/n 06053). Propose listing on Govdeals.com. If it is not purchased they propose taking it to the local scrapyard.
2. SBC Solutions Group – 1998 Nissan Forklift (s/n CPJ02-9P1174). Propose scrapping the forklift with an approximate value of \$250. They would like to retain funds received as they maintained the forklift all these years at their own expense.

3. Fairfield County Commissioners – 6 Alley Cat Trailers (weld #s 97132, 04019, 07058, 08109, 08113 & 08115), an EZroll-off container (s/n 1NPU18215W219214) and a Pro-Roll Off Trainer (s/n 1PR9H1820GA277088). Trailers have been offered to other counties, all of which declined. Request is to dispose of through GovDeals.com or direct advertising. Requesting proceeds be used for an asset purchase for Fairfield County.
4. Elm Recycling – Scat Windrow Turner (s/n 4WBX281). This piece of equipment was purchased in 1996 for the City of Newark’s Compost Facility. When the compost facility closed it was transferred to Elm. They propose selling the turner and returning the proceeds of the sale to the District.

Dane asked how the Board wished to proceed, did they want to vote on the requests as a group or vote on each request individually. Consensus was to vote on them as a group. Discussion took place regarding the request from Elm, the picture showing weeds growing up around the equipment indicating it hadn’t been used/moved in quite some time. Jeff Fix made a motion to approve the disposition requests as presented and including a deadline on the request from Elm Recycling of September 30, 2022. Duane Flowers seconded the motion. The motion carried without opposition.

OLD BUSINESS

PLAN PROGRESS

Carol advised the Board that the townships, villages, municipalities, and counties had voted and ratified the plan. Furthermore, the Policy Committee passed a resolution earlier this morning declaring the plan ratified and approving final submission to the OEPA.

FINANCES

At the February meeting the Board tabled a conversation regarding finances and the carryover policy. Jeff Fix made a motion to remove this topic off the table. Tim Bubb seconded the motion. The motion carried without opposition. Discussion ensued about the fact that in the previous plans, counties “built up a carryover” when their county programs did not spend all the funds they were awarded each year. In budgeting for the new plan, the Commissioners agreed to give up their carryover in order to balance a 10 year budget as required in the new plan. The conversation stopped there and no discussion took place regarding what to do with unspent funds in the future (i.e. does the “carryover” start again or do the unspent funds go back into the budget for future years). Jeff Fix made a motion that unspent funds be put back into the general budget for future years. Duane Flowers seconded the motion. The motion carried without opposition.

NEW BUSINESS

2023 APPLICATION HANDBOOKS

Carol presented the 2023 application handbooks to the Board. She stated that no changes were made. Jeff Fix made a motion to approve the 2023 handbook as presented. Dave Levacy seconded the motion. The motion carried without opposition.

2023 DRAFT BUDGET

Carol presented board members with a draft budget for 2023, which comes straight out of the solid waste plan. She explained that revenue has been decreasing for a number of years. When asked why the decrease she stated there were a number of factors but two of the big ones were that fact that Pine Grove has raised their rates so Local Waste now takes their waste out of district (Pike County) and Tunnel Hill characterizes more waste as CD&D as opposed to Municipal Solid Waste (MSW). The District receives no fees on CD&D waste. Dave Levacy asks who makes the call on CD&D vs MSW, the response is that the landfill does. That led to a discussion on self-policing, prior mischaracterization of waste, and what type of enforcement can be taken to see that the mischaracterization is not continuing. Dave Levacy made a motion to appropriate \$5,000.00 into the legal line item of the 2022 budget and request that legal counsel (Joe Durham) research district options to ensure that waste is properly characterized at the landfill. Jeff Fix seconded the motion. Dave Levacy encouraged board members to contact their State Representatives, State Senators, and Dave Yost, Ohio Attorney General. A vote was called and carried without opposition.

VACATION/SICK PAYOUT

Tammi Rogers recently left her position at Coshocton County Recycling and Katrina Carpenter retired from Perry County Recycling. At the present time there is not enough money in the "Vacation/Sick Payout" fund (6026) to cover their leave payments. Tim Bubb made a motion to appropriate \$5,000.00 from the unappropriated to fund 6026 and approve leave payments for both former contract employees. Jeff Fix seconded the motion. The motion carried without opposition.

DESIGNATION

The Board of Directors considered a resolution declaring its intent to establish designation. The resolution included a list of facilities being designated: Coshocton Landfill, Pine Grove Landfill, Suburban Landfill, Tunnel Hill Reclamation, Waste Away, Lancaster Transfer Station, and Waste Management Newark. Duane Flowers made a motion to adopt the resolution. Dave Levacy seconded the motion. The motion carried without opposition. Designation is part of the fee structure in the new solid waste plan.

PUBLIC COMMENT

Jennifer Kolometz (Fairfield County Recycling) asked who/what agency has enforcement regarding landfill monitoring and how often the landfill is inspected. She was advised that the Perry County Health Department inspects the landfill quarterly.

Rick Blevins (Suburban Landfill) stated his understanding of the CD&D fees.

EXECUTIVE SESSION

Motion was made by Fix to enter into Executive Session for the purpose of discussing personnel matters as permitted under ORC-121.22G. Rick Black seconded the motion. A roll vote was taken. Those voting yes were: Rick Black, Tim Bubb, Rick Conkle, Jeff Fix, Duane Flowers, Derek Householder and Dave Levacy. The Board entered Executive Session at 9:53.

Having taken no action, general session reconvened at 10:07.

Tim Bubb made a motion that a subcommittee be formed comprised of the President of the Board of Commissioners from each of the four counties (Dane Shryock, Jeff Fix, Rick Black & Scott Owen), Carol Philipps and someone from Licking County Human Resources to start the process of replacing the Executive Director upon her retirement. Licking County HR office will collect applications. Jeff Fix seconded the motion. The motion carried without opposition.

NEXT MEETING

The next meeting is scheduled for October 28, 2022 at **9:00 a.m. at the Licking County Transit Office, 745 E Main Street, Newark.** (Secretary's note: Room A is not available in October as the Board of Elections will be using it. Commissioner Bubb offered their meeting room on the 4th floor, but it is unavailable on the 28th.)

Motion to adjourn was made by Jeff Fix. Rick Black seconded the motion. Motion carried without opposition. The meeting adjourned at 10:12 a.m.

Secretary, Kim Masters

Date Approved