

BOARD OF DIRECTORS MEETING

May 28, 2010

9:00 a.m.

Don Hill County Administration Bldg.
Newark

Curtis Lee called the meeting to order at 9:02 a.m.

ATTENDANCE

Attending: Tim Bubb, Brad Feightner, Ed Keister, Mike Kiger, Jon Myers, Fred Shriner, Dane Shryock, Judy Shupe, Doug Smith, Lonnie Wood and Curtis Lee.

Not attending: Gary Fischer.

APPROVAL OF MINUTES

Motion to approve the minutes from the March 26, 2010 Board meeting as submitted was made by Doug Smith and seconded by Fred Shriner. Motion carried without opposition.

COORDINATOR REPORT

Treasurer's Report – Carol advised the Board that the cash balance in the solid waste account at the end of April was \$3,478,048.08. Motion to approve the treasurer's report as presented was made by Fred Shriner and seconded by Lonnie Wood. A roll vote was called. Those voting yes were: Tim Bubb, Brad Feightner, Ed Keister, Mike Kiger, Jon Myers, Fred Shriner, Dane Shryock, Judy Shupe, Doug Smith, and Lonnie Wood. Those voting no were: none. The motion carried unanimously 10-0.

Equipment Inventory – Carol advised the Board that the annual equipment inventory had been completed. A report was included in the Board members' packets. There are four departments that have grant funded equipment that is not being used. The Coshocton County Health Department has methane gas monitoring equipment; the Fairfield County (Sheriff's Office & Commissioner's Office) has four paper shredders, two of which are broken, and two of which are missing; and Hope Timber has a windrow turner. Motion was made by Jon Myers to have the counties write letters requesting disposition and submit them to the district office. Carol will contact other agencies around the area to see if anyone is interested in the windrow turner.

Requests for equipment disposition were received from several office/agencies.

1. Coshocton County Sheriff's Office – requested permission to throw away a memory stick that is obsolete.
2. Coshocton County Litter Prevention Office – requested permission to place a 35mm camera in the county auction.
3. Perry County Health Department – requested permission to recycle a computer monitor, computer hardware through the electronics recycling program and safety equipment to be placed in the county auction.
4. Walnut Township – requested permission to dispose of two recycling trailers, a broken air compressor, and a rubber tub through the county auction.
5. Licking County Litter Prevention – requested permission to dispose of an HP7110 printer through electronics recycling.
6. Hope Timber/Elm Recycling – Hope Timber is in possession of a Ford tractor and a trommel screen which they received from Greenvalley Enterprises several years ago. The equipment is not being used. Elm Recycling would like to have the tractor and the trommel screen with the hopes that can get the trommel screen operational. Permission is being requested to transfer the equipment to Elm Recycling.

Jon Myers made a motion to approve the requests for equipment disposition using the methods of disposal proposed in each request. Judy Shupe seconded that motion. A roll vote was called. Those voting yes were: Tim Bubb, Brad Feightner, Ed Keister, Mike Kiger, Jon Myers, Fred Shriner, Dane Shryock, Judy Shupe, Doug Smith, and Lonnie Wood. Those voting no were: none. The motion carried unanimously 10-0.

OLD BUSINESS

CONTRACT LANGUAGE CHANGE – As discussed at the March meeting, the Licking County Prosecutor's Office expressed concern over a penalty clause under the equipment disposition portion of the district's contracts. David presented the Board with a proposed language change. A sentence reading "If the Contractor is a political subdivision, expenses of litigation payable to the District under the preceding sentence shall not exceed the greater of \$25,000 or the amount awarded to the Contractor for the purchase of the equipment." to the end of the section on equipment disposition. Doug Smith made a motion to accept the language change as presented. Fred Shriner seconded the motion. A roll vote was called. Those voting yes were: Tim Bubb, Brad Feightner, Ed Keister, Mike Kiger, Jon Myers, Fred Shriner, Dane Shryock, Judy Shupe, Doug Smith, and Lonnie Wood. Those voting no were: none. The motion carried unanimously 10-0.

NEW BUSINESS

FINANCE COMMITTEE RECOMMENDATIONS

The finance committee has met twice since the March meeting and a report was distributed to Board members with the committee's recommendations. The first recommendation is to change the way the health department and the sheriff offices receive funding. The committee is recommending that those departments be reimbursed for specific accomplishments (i.e. citations written, landfill inspections). As a part of this new funding, the committee also recommends that equipment purchased for these entities with district funds be removed from the equipment inventory and those departments be allowed to use the equipment for purposes other than solid waste. Motion was made by Tim Bubb to approve this recommendation as presented. Dane Shryock seconded the motion. Dane Shryock stated that he was in favor of the current funding mechanism and that those programs know cuts are coming, however the thought was they would have a couple of years to be phased out as discussed in the Policy Committee meetings when the new plan was being written. Discussion ensued regarding the effect this would have on those departments, personnel, unemployment payouts, and possible costs to the counties' general funds. A roll vote was called. Those voting yes were: Tim Bubb, Brad Feightner, Ed Keister, and Lonnie Wood. Those voting no were: Mike Kiger, Jon Myers, Fred Shriner, Dane Shryock, Judy Shupe, and Doug Smith. The motion was defeated 6-4.

Tim Bubb then made a motion to approve items #2, #3 and #4 on the finance committee report. Judy Shupe seconded the motion. Discussion ensued regarding the fact that Fairfield & Perry counties were strongly in favor of maintaining some form of "host" funding that would provide counties hosting a landfill with funds not provided to those without landfills. Detriment to host counties was discussed including added traffic and road wear. Tim Bubb amended his motion to include "option a" funding split under item number 3 (this funding option is an equal four way split of the optional funds in the budget). Brad Feightner seconded the amendment. A roll vote was called (on the amendment). Those voting yes were: Tim Bubb, Brad Feightner, Dane Shryock, and Doug Smith. Those voting no were: Ed Keister, Mike Kiger, Jon Myers, Fred Shriner, Judy Shupe, and Lonnie Wood. The motion was defeated 6-4. Tim Bubb then made an amendment to his motion to include "option b" funding split under item number 3 (this funding option includes 5% of the budgeted optional funding to be set aside for counties that host landfills with the balance then to be split equally four ways). Doug Smith seconded the motion. A roll vote was called. Those voting yes were: Tim Bubb, Brad Feightner, Ed Keister, Mike Kiger, Jon Myers, Fred Shriner, Dane Shryock, Judy Shupe, Doug Smith, and Lonnie Wood. Those voting no were: none. The motion carried unanimously 10-0. At this time question was called and the original motion to approve items #2, #3 with option b funding (as amended), and #4. A roll vote was called. Those voting yes were: Tim Bubb, Brad Feightner, Ed Keister, Mike Kiger, Jon Myers, Fred Shriner, Dane Shryock, Judy Shupe, Doug Smith, and Lonnie Wood. Those voting no were: none. The motion carried unanimously 10-0.

2011 DRAFT BUDGET

A draft budget was presented to the Board. Carol explained that this budget was taken directly out of the solid waste plan and that the Board would have opportunities to make changes to the budget before the final submission (November 2010) is made. Tim Bubb made a motion to approve the draft budget as presented. Doug Smith seconded the motion. A roll vote was

called. Those voting yes were: Tim Bubb, Brad Feightner, Ed Keister, Mike Kiger, Jon Myers, Fred Shriner, Dane Shryock, Judy Shupe, Doug Smith, and Lonnie Wood. Those voting no were: none. The motion carried unanimously 10-0.

FUNDING APPLICATION HANDBOOK APPROVAL TO DISTRIBUTE

Carol presented the Board with the 2011 Application Handbook. She advised the Board that no changes were made to any of the line items. Tim Bubb then asked about the “allocable non-direct costs” line item. A motion was made by Tim Bubb to adopt the Application for Funding Handbook with the elimination of the allocable non-direct costs line item in all activities. Doug Smith seconded the motion. Discussion ensued regarding the need for this line item, the fact that currently only one program has asked for money in that line item, and that with the district’s shrinking revenue this would be one item that could be cut without having a direct effect on programs. Further discussion ensued regarding taking away the flexibility of each county to choose which programs/line items that they would like to fund. A roll vote was called. Those voting yes were: Tim Bubb, Brad Feightner, Ed Keister, Fred Shriner, Dane Shryock, Doug Smith, and Lonnie Wood. Those voting no were: Mike Kiger, Jon Myers, and Judy Shupe. The motion carried 7-3.

FUNDING REQUEST

At this time Curtis Lee asked if there was any other new business. Carol advised the Board that she had received an application for funding from Fairfield County in the amount of \$13,186.90 for the purchase of recycled content picnic tables, benches and trash receptacles. Carol stated that the request is a legal use of district funds, is consistent with the solid waste plan; however there is only \$7,988.30 in unencumbered contract funds for the remainder of 2010. Tim Bubb made a motion to approve this request for funding. Dane Shryock seconded the motion. Discussion ensued regarding the fact that there is not enough money in the district’s budget to fund this project. Further discussion included whether or not the district should continue to fund buy recycled projects as the original intent was to purchase an item for an entity/community and then once communities had a chance to see these products they would be encouraged to purchase recycled content products for themselves in the future. Jon Myers made a motion to amend the request by half making the total request \$6,593.45. Judy Shupe seconded the motion. A roll vote was taken on the amendment reducing the request. Those voting yes were: Mike Kiger, Jon Myers, and Judy Shupe. Those voting no were: Tim Bubb, Brad Feightner, Ed Keister, Fred Shriner, Dane Shryock, Doug Smith, and Lonnie Wood. The motion was defeated 7-3. The original motion to approve funding was then voted on. A roll vote was called. Those voting yes were: none. Those voting no were: Tim Bubb, Brad Feightner, Ed Keister, Mike Kiger, Jon Myers, Fred Shriner, Dane Shryock, Judy Shupe, Doug Smith, and Lonnie Wood. The motion was defeated 10-0.

Tim Bubb asked that Carol look check into the policies of other office/agencies with regard to the purchase/funding of buying recycled products and the way our district originally funded such projects.

PUBLIC COMMENT

None

NEXT MEETING

The **next meeting** is scheduled for **July 23, 2010** at 9:00 a.m. (at the Don Hill County Administration Bldg., Room D (4th floor), in Newark.

Motion to adjourn was made by Lonnie Wood, seconded by Doug Smith. The meeting adjourned at 10:31 a.m.

Secretary, Kim Masters

Date Approved