

## **BOARD OF DIRECTORS MEETING**

May 25, 2007

9:00 a.m.

Don Hill County Administration Bldg.  
Newark

Thad Cooperrider, Chair, called the meeting to order at 9:05 a.m.

### **ATTENDANCE**

Attending: Tim Bubb, Mike Kiger, Marcia Phelps, Dane Shryock, Judy Shupe, Doug Smith, and Thad Cooperrider.

Not attending: Gary Fischer, Jon Myers, Fred Shriner, Larry Stahl and Lonnie Wood.

### **APPROVAL OF MINUTES**

Motion to approve the minutes from the March 23, 2007 Board meeting as submitted was made by Marcia Phelps. Doug Smith seconded the motion. The motion carried without opposition.

### **COORDINATOR REPORT**

Treasurer's Report – Carol advised the Board that the cash balance in the solid waste account at the end of April was \$4,214,662.74. Dane Shryock made a motion to approve the treasurer's report as presented. Doug Smith seconded the motion. A roll vote was taken. Those voting yes were: Tim Bubb, Mike Kiger, Marcia Phelps, Dane Shryock, Judy Shupe, and Doug Smith. Those voting no were: none. Those abstaining were: none. The motion carried unanimously 6-0.

Equipment Inventory – Carol reported that she had completed the equipment inventory for 2007 and had only two matters to bring before the Board.

PerCo – Two Maren balers were purchased with district funds (\$10,900) in 2002. The two balers were later traded in on two new balers without notification or permission of this Board. The trade-in value was \$2,000. Discussion ensued regarding available options. Marcia Phelps made a motion to get reimbursement from PerCo in the amount of \$2,000.00 and relinquish interest in the new balers. Tim Bubb seconded the motion. A roll vote was taken. Those voting yes were: Tim Bubb, Mike Kiger, Marcia Phelps, Dane Shryock, Judy Shupe, and Doug Smith. Those voting no were: none. Those abstaining were: none. The motion carried unanimously 6-0.

Coshocton County Sheriff's Office – A surveillance camera was purchased for the litter law enforcement deputy in 2005. At the time of this inventory (April 30, 2007) the camera was broken. In discussing the need and cost for repair (approximately \$3,000) the coordinator discovered that the camera was not being used by the litter law enforcement deputy when it was broken. It was being used by detectives in the department (which is a violation of the contract). Marcia Phelps made a motion to require the Coshocton County Sheriff's Office to pay for repairs to the camera and reiterate that the camera is only to be used for activities covered on the litter law enforcement contract. Judy Shupe seconded the motion. Dane Shryock stated that he just recently became aware of the situation and that the sheriff was out of town. He further stated that in the sheriff's absence he contacted Lt. Crawford and asked him to look into this situation and write a report to the Board on what happened and how the situation would be resolved. A roll vote was taken. Those voting yes were: Tim Bubb, Mike Kiger, Marcia Phelps, Dane Shryock, Judy Shupe, and Doug Smith. Those voting no were: none. Those abstaining were: none. The motion carried unanimously 6-0.

Recycling Facility Approval – Carol advised the Board that Dwight Williams for T.D.R. is requesting approval of an expansion to his computer business that would include recycling of old computers and other office items. The business is located at the corner of Mink Rd. and SR161. Currently they sell & repair computers. The Technical Advisory Council agreed by consensus through email to send this request to the Board with recommendation for approval. Marcia Phelps made a motion to accept the recommendation from the Technical Advisory Council and approve this facility. Doug Smith seconded the motion. Doug Smith stated that he has been acquainted with Mr. Williams and his computer business for quite some time and that Mr. Williams runs an efficient operation. A roll vote was taken. Those voting yes were: Tim Bubb, Mike Kiger, Marcia Phelps, Dane Shryock, Judy Shupe, and Doug Smith. Those voting no were: none. Those abstaining were: none. The motion carried unanimously 6-0.

## **OLD BUSINESS**

COSHOCTON COUNTY LITTER VEHICLE PURCHASE – The Coshocton County Litter Prevention & Recycling Office has requested \$25,694.99 for the purchase of a new truck for their litter collection program. This request came before the Board at the March 23, 2007 meeting but was tabled at that time per the county's request to allow for additional time to explore trade-in options. Marcia Phelps made a motion to take from the table this request for funding. Judy Shupe seconded the motion. A roll vote was taken. Those voting yes were: Tim Bubb, Mike Kiger, Marcia Phelps, Dane Shryock, Judy Shupe, and Doug Smith. Those voting no were: none. Those abstaining were: none. The motion carried unanimously 6-0.

Carol advised the Board that the car dealership offered a trade-in price of \$500.00 for the truck that the program is currently using. She also brought to the attention of the Board that the purchase price of the new vehicle (with or without a trade-in) was above the "cap" of \$20,000.00 that this Board had previously set for the purchase of new vehicles. In addition she stated that the Board

needed to approve disposition of the old vehicle. An email was sent out to other contract agencies within the district to see if there was interest from any other program in having the old truck. Carol stated that the City of Newark's Litter Prevention & Recycling Program expressed an interesting in having the truck for their summer litter collection program.

Marcia Phelps made a motion to approve the request for funding in the amount of \$25,694.99. Doug Smith seconded the motion. A roll vote was taken. Those voting yes were: Tim Bubb, Mike Kiger, Marcia Phelps, Dane Shryock, Judy Shupe, and Doug Smith. Those voting no were: none. Those abstaining were: none. The motion carried unanimously 6-0.

Discussion ensued regarding the \$20,000.00 cap that had been previously instituted by the Board. Marcia Phelps made a motion to eliminate the \$20,000.00 cap on requests for vehicle purchase. Dane Shryock seconded the motion. A roll vote was taken. Those voting yes were: Tim Bubb, Mike Kiger, Marcia Phelps, Dane Shryock, Judy Shupe, and Doug Smith. Those voting no were: none. Those abstaining were: none. The motion carried unanimously 6-0.

Motion to transfer ownership of the old truck to the Newark Litter Prevention & Recycling Program was made by Marcia Phelps. Doug Smith seconded the motion. The motion carried without opposition.

## **NEW BUSINESS**

**DRAFT BUDGET FOR 2008** – A proposed budget was distributed to the Board. If approved this is the budget that will be submitted to the county commissioners in June as required by ORC. Historically, the budget from the solid waste plan is used, and then refined throughout the year until such time as it is finalized at the November meeting when the Board has a better idea of the year end balance. The budget as it appears in the plan was presented to the Board. Judy Shupe made a motion to approve the draft 2008 budget. Mike Kiger seconded the motion. A roll vote was taken. Those voting yes were: Tim Bubb, Mike Kiger, Marcia Phelps, Dane Shryock, Judy Shupe, and Doug Smith. Those voting no were: none. Those abstaining were: none. The motion carried unanimously 6-0.

## **EQUIPMENT DISPOSITION**

Carol Philipps advised the Board that three requests for equipment disposition have been received.

**Apache Aggregates** – Carol advised the Board that Apache still has two pieces of district funded equipment (a truck and a Kubota tractor). Apache sold their business to the Shelly Company. The Shelly Company is not interested in the equipment which is now sitting idle. Carol contacted the other compost facilities in our district to see if anyone might want the equipment. Hope Timber expressed an interest in both pieces of equipment. David Lees (The Compost Farm) stated the tractor would be nice to have. Tim Bubb made a motion to transfer the equipment to Hope Timber. Marcia Phelps seconded the motion. A roll vote was taken. Those voting yes were: Tim Bubb, Mike Kiger, Marcia Phelps, Dane Shryock, Judy Shupe, and Doug Smith. Those voting no were: none. Those abstaining were: none. The motion carried unanimously 6-0.

**Perry County Engineer** – has submitted a letter to the Board requesting permission to dispose of an oil burning furnace that is no longer in working condition. They would like to dispose of by salvaging the unit for parts to use in their other oil burning furnaces and then scraping the rest of it. Dane Shryock made a motion to approve the request for disposition as presented. Judy Shupe seconded the motion. A roll vote was taken. Those voting yes were: Tim Bubb, Mike Kiger, Marcia Phelps, Dane Shryock, Judy Shupe, and Doug Smith. Those voting no were: none. Those abstaining were: none. The motion carried unanimously 6-0.

**Fairfield County Community Action Litter Prevention & Recycling Program** – has submitted a letter requesting permission to dispose of a TV/VCR unit (doesn't work), a printer (10 years old, works but not compatible with current computer equipment), a laptop computer (9 years old, not compatible with current computer software/equipment), and a copier (received from another district program in 1999, lid is held on with duct tape, poor quality copies). Discussion ensued regarding whether or not any other agencies would want the equipment. Consensus was that there was little likelihood that anyone would be interested in the equipment. Judy Shupe made a motion that Community Action give the equipment to Fairfield County for sale at the next county auction; if the lot of equipment brings a purchase price of more than \$25 that money will be returned to the solid waste district. Doug Smith seconded the motion. A roll vote was taken. Those voting yes were: Tim Bubb, Mike Kiger, Marcia Phelps, Dane Shryock, Judy Shupe, and Doug Smith. Those voting no were: none. Those abstaining were: none. The motion carried unanimously 6-0.

## **FUNDING REQUESTS**

**Licking County Litter Prevention & Recycling Program** – A funding request in the amount of \$1,632.00 has been submitted for the purchase of recycled content benches to be placed in the Natural Resources Area at the Hartford Fair grounds. Motion was made by Judy Shupe to approve the request for funding. Tim Bubb seconded the motion. A roll vote was taken. Those voting yes were: Tim Bubb, Mike Kiger, Marcia Phelps, Dane Shryock, Judy Shupe, and Doug Smith. Those voting no were: none. Those abstaining were: none. The motion carried unanimously 6-0.

**OEPA REQUEST TO WAIVE FEES** – Carol advised the Board that she received a telephone call from the OEPA. The USEPA did a cleanup project in Franklin County and has some contaminated soil to landfill and they have chosen Pine Grove (Fairfield County) as the disposal facility. In order to make their funds go as far as possible the USEPA is asking that the disposal fees be waived. OEPA is considering waiving their fee. Franklin County has been asked to waive their generation fee. Our district has been asked to waive the disposal fee. There is approximately 270 tons of materials which would mean approximately \$1,100.00 in fees (\$4 ton). Additionally she stated that the OEPA has the authority to waive our fees, basically the district is being asked as a courtesy. Marcia Phelps made a motion that the district be a good partner and waive the fee per the OEPA's request. Tim Bubb seconded the motion. Discussion ensued regarding that Pine Grove was chosen because of their proximity to the project. A roll vote was taken. Those voting yes were: Tim Bubb, Marcia Phelps, Dane Shryock, Judy Shupe, and Doug Smith. Those voting no were: Mike Kiger. Those abstaining were: none. The motion carried 5-1.

Note: Marcia Phelps left at this time 9:47 so a quorum was no longer present.

**PUBLIC COMMENT**

Jeff Wherley (CCLPR) thanked the Board for approving his request for funding.

Larry Lloyd (LCLPR) advised the Board that he had recently received a grant from ODNR to purchase recycling containers for cardboard. He said that he wanted to thank Carol for her help with the application.

Dwight Williams (TDR Computer Recycling) thanked the Board for their approval of his expansion and stated that his business is here to help if/when needed.

**NEXT MEETING**

The **next meeting** is scheduled for **July 27<sup>th</sup>** at 9:00 a.m. at the Don Hill County Administration Bldg. in Newark.

Motion to adjourn was made by Doug Smith. Judy Shupe seconded. The meeting adjourned at 9:57 a.m.

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Secretary, Kim Masters

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Date Approved