

BOARD OF DIRECTORS MEETING

May 23, 2008

9:00 a.m.

Don Hill County Administration Bldg.
Newark

Tim Bubb, Chair, called the meeting to order at 9:00 a.m.

ATTENDANCE

Attending: Thad Cooperrider, Mike Kiger, Jon Myers, Dane Shryock, Judy Shupe, Mark Van Buren, Lonnie Wood, and Tim Bubb.

Not attending: Gary Fischer, Fred Shriner, Doug Smith, and Larry Stahl.

APPROVAL OF MINUTES

Judy Shupe made a motion to approve the minutes from the March 28, 2008 meeting as submitted. Lonnie Wood seconded the motion. The motion carried with one abstention.

AMENDMENT TO AGENDA

Tim Bubb advised the Board that a funding request from Fairfield County had been received after the agenda was approved and mailed out. He asked if the Board would like to consider the request at this meeting. Jon Myers made a motion to amend the agenda and include the funding request under new business. Mike Kiger seconded the motion. The motion carried without opposition.

COORDINATOR REPORT

Treasurer's Report – Carol advised the Board that the cash balance in the solid waste account at the end of April was \$4,460,664.23. Thad Cooperrider made a motion to approve the treasurer's report as presented. Lonnie Wood seconded the motion. The motion carried without opposition.

Policy Committee Update – A spreadsheet tracking the progress of the ratification process was distributed to Board members. Letters and draft resolutions were sent out by certified mail on May 7, 2008 to all municipalities, townships, and Boards of County Commissioners within the district.

Equipment Inventory – Carol advised the Board that she has completed the equipment inventory. In Coshocton County several of the bins that go with the county's recycling trailers are at Skip's Recycling. Coshocton County Litter conducted a trial with taking materials to Skip's as opposed to driving all the way to SBC Recycling. Jeff Wherley advised Carol that he would pick the bins up today.

Licking County Litter is asking for permission to dispose of a broken printer that they no longer use. They propose disposing of it through their recycling program. Jon Myers made a motion to approve the disposal as requested. Dane Shryock seconded the motion. The motion carried without opposition.

Carol advised the Board that she has not made much progress on the disposition of the Windrow Turner and the Compactor Truck that is currently at the Newark Compost Facility. She drafted ads and sent them to Newark for their approval. To date no reply/approval has been received. Discussion ensued regarding options for the equipment. Fairfield County Commissioners thought that Fairfield County Recycling & Litter Prevention might be interested in the compactor truck. The Board discussed the possibility of having Newark transfer the equipment to Licking County Recycling & Litter Prevention, and then having the Licking County Litter Office work on the disposition. Jon Myers made a motion to have Carol check with Patty Bratton (Fairfield County Recycling & Litter Prevention) to see if Community Action is interested in the truck. If so, ownership of the truck is to be transferred (by contract) to them. If not, ownership should be transferred (by contract) to Licking County Recycling & Litter Prevention. Mark Van Buren seconded the motion. The motion carried without opposition.

Judy Shupe then made a motion to transfer ownership (by contract) to the Licking County Recycling & Litter Prevention Office. Mark Van Buren seconded the motion. Discussion ensued regarding the intention of the Board to have Licking County Litter put the Windrow Turner on govdeals.com for auction once all paperwork has been completed. The motion carried without opposition.

Carol called the Board's attention to a list of equipment that was purchased with district funds and is not being used. Both the Coshocton County and Perry County Health Departments purchased gas (methane) monitoring equipment. Neither department has used the equipment. Discussion ensued regarding other agencies that might have a need/use for the equipment. Dane Shryock stated that he would check with Coshocton County's Haz Mat team to see if they might be able to use it. Thad Cooperrider stated that he would check with a couple of the fire departments (Glenford and/or New Lex) to see if they might be interested in the equipment. Both commissioners will advise the Board of their findings at the next meeting (July 25th).

Approval of 2009 Application Handbook – Carol presented the Board with the 2009 Application Handbook. She advised the Board that there were no changes. Some language was added to clarify in which line items some expenses should be claimed. She further advised the Board that the District currently reimburses mileage under contracts at the rate of \$0.40/mile. Dane Shryock stated that he thought mileage should be reimbursed at the federal rate. Discussion ensued regarding the rates of the different counties. Perry and Licking counties are using a reimbursement rate of \$0.45/mile while Coshocton and Fairfield are using the federal rate of \$.505/mile. Jon Myers made a motion that the District use the federal reimbursement rate, effective 5/23/08. Lonnie Wood seconded the motion. Discussion then ensued regarding the monitoring of the federal rate as it can/will fluctuate. Consensus of the Board was that in the event of fluctuation, the reimbursement rate used will be the rate effective on the date that expenses are submitted for reimbursement. The motion carried without opposition. Dane Shryock made a motion to approve the application handbook. Thad Cooperrider seconded the motion. The motion carried without opposition.

OLD BUSINESS

DISPOSITION OF NEWARK COMPOST EQUIPMENT

This was covered under the District Coordinator report as part of the equipment inventory.

NEW BUSINESS

SUBURBAN LANDFILL – Suburban RDF has submitted a request for expansion to the District. The Technical Advisory Council (TAC) met and reviewed the request. Receiving sufficient responses to their questions, the TAC is recommending approval of this request to the Board of Directors. Thad Cooperrider made a motion to accept the recommendation of the Technical Advisory Council. Jon Myers seconded the motion. The motion carried without opposition.

2009 BUDGET – A draft budget was presented to the Board. Carol explained that this budget was taken directly out of the solid waste plan and that the Board would have opportunities to make changes to the budget before the final submission (November 2008) is made. Mark Van Buren made a motion to adopt the draft budget as presented. Mike Kiger seconded the motion. The motion carried without opposition.

COSHOCTON COUNTY HHW FUNDING REQUEST – The Coshocton County Commissioners request an additional \$2,500 for HHW expenses. As expenditures are determined by the number of participants that turn out for the event, and the fact that Coshocton County did not hold a collection in 2007, additional funds are being requested in order to make sure that ample funds are available to projected expenses. Judy Shupe made a motion to approve the request for additional funding. Dane Shryock seconded the motion. The motion carried without opposition.

RETIREMENT FUND REQUEST – The Board set up a fund to cover vacation/sick leave expenses of contract personnel upon termination. \$20,000.00 has been appropriated. Fairfield County Recycling & Litter Prevention is requesting \$801.85 for the payout of time for their Education Specialist (Lori Taylor) who recently left. Additionally, the City of Newark is requesting \$508.59 for the payout of time for two former Litter Prevention employees (Marti Kolb & Melissa Seville). Judy Shupe made a motion to approve the payouts for all three employees. Mike Kiger seconded the motion. Discussion ensued regarding whether or not there is a district policy regarding vacation and sick time payouts. The consensus of the Board was that each agency/county policy needs to be used, as opposed to creating a district policy which could then create a problem with employees in the same office receiving different compensation and potentially creating a conflict with the individual agency/county policy. The motion carried without opposition.

FAIRFIELD COUNTY ENGINEER'S REQUEST FOR FUNDING – The Fairfield County Engineer is requesting \$16,000 for surveying and mapping services to address county road safety issues on Julian road leading to and from the Pinegrove Landfill. Thad Cooperrider made a motion to approve the request for funding as presented. Judy Shupe seconded the motion. The motion carried without opposition.

PUBLIC COMMENT

None

NEXT MEETING

The **next meeting** is scheduled for **July 25, 2008** at 9:00 a.m. (at the Don Hill County Administration Bldg., Room D (4th floor), in Newark.

Motion to adjourn was made by Lonnie Wood. The meeting adjourned at 9:42 a.m.

Secretary, Kim Masters

Date Approved

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