

## **BOARD OF DIRECTORS MEETING**

March 23, 2007

9:00 a.m.

Don Hill County Administration Bldg.  
Newark

Thad Cooperrider, Chair, called the meeting to order at 9:00 a.m.

### **ATTENDANCE**

Attending: Gary Fischer, Mike Kiger, Jon Myers, Marcia Phelps, Fred Shriner, Judy Shupe, Doug Smith, Kathy Thompson, Lonnie Wood, and Thad Cooperrider.

Not attending: Tim Bubb and Dane Shryock.

### **APPROVAL OF MINUTES**

Motion to approve the minutes from the January 19, 2007 Board meeting as submitted was made by Marcia Phelps. Doug Smith seconded the motion. The motion carried without opposition.

### **COORDINATOR REPORT**

Treasurer's Report – Carol advised the Board that the cash balance in the solid waste account at the end of February was \$3,783,033.41. Doug Smith made a motion to approve the treasurer's report as presented. Fred Shriner seconded the motion. A roll vote was taken. Those voting yes were: Gary Fischer, Mike Kiger, Jon Myers, Marcia Phelps, Fred Shriner, Judy Shupe, Doug Smith, Kathy Thompson, and Lonnie Wood. Those voting no were: none. Those abstaining were: none. The motion carried unanimously 9-0.

Carol reported that at the present time there are two accounts receivable: Fairfield County Sheriff's Office (\$11,576.94) and the Coshocton County Commissioners (\$12,646.46) for return of unspent 2006 contract funds. Discussion ensued regarding the clause in the contracts stating that the Board may assess a penalty (1.5%) on funds that are not returned by March 15, 2007. Representatives from both offices were present and indicated that paperwork had been initiated requesting payment from their Auditor's Offices. Marcia Phelps made a motion to assess penalties as allowable under the contract on all unpaid accounts as of April 1, 2007. Judy Shupe seconded the motion. In additional discussion Judy asked that the offices in question be notified of this action. A roll vote was taken. Those voting yes were: Gary Fischer, Marcia Phelps, Judy Shupe, Doug Smith, Kathy Thompson, and Lonnie Wood. Those voting no were: Mike Kiger, Jon Myers, and Fred Shriner. The motion carried 6-3.

## OLD BUSINESS

**PERRY COUNTY HEALTH DEPARTMENT EQUIPMENT** – As previously directed, Carol has taken the laptop to the Licking County IS Department. They informed her that without a hard drive and cables no testing could be done. Per conversations with the Perry County Health Department no cables or hard drive could be found. Additionally the Health Department had requested approval to dispose of a scanner at the same time. The scanner has an old SCSI connection (no card included) and would not connect to current USB ports on computers. The equipment is presently at the District office. Carol requested permission of the Board to dispose of the equipment at the next computer collection in Licking County. Jon Myers made a motion to approve Carol's request for disposition. Kathy Thompson seconded the motion. The motion carried without opposition.

## NEW BUSINESS

**HHW CONTRACTOR** – Carol advised that the Chairpersons of the three counties holding HHW events met and reviewed the proposals that were received. Jim Hart stated that one contractor was much higher priced than the other two and eliminated from consideration for that reason. The two remaining proposals were reviewed and that, while the two proposals were close, one was approximately \$5,000 less than the other. The higher priced bid was from the company which has conducted the events for the District for several years and everyone is pleased with their work, but decided to recommend the company with the lower bid. Jim advised the Board that the committee is recommending that the Board hire Veolia Environmental Services Technical Solutions. Marcia Phelps made a motion to accept the recommendation of the committee and enter into contract with Veolia. Fred Shriner seconded the motion. A roll vote was taken. Those voting yes were: Gary Fischer, Mike Kiger, Jon Myers, Marcia Phelps, Fred Shriner, Judy Shupe, Doug Smith, Kathy Thompson, and Lonnie Wood. Those voting no were: none. The motion carried unanimously 9-0.

## **EQUIPMENT DISPOSITION**

Carol Philipps advised the Board that three requests for equipment disposition have been received.

**Newark Litter Prevention & Recycling** – has requested permission to dispose of a Hewlett Packard Desk Jet Printer which is over six years old, cost \$429 new, and per the district's equipment policy has no monetary value. Marti Kolb submitted a letter from Newark's IS Department which states it would cost more to repair the printer (the gears are stripped) than it would to replace it. Marti is requesting permission to dispose of it at the Licking County Computer Society's computer collection scheduled for May 4-5. Motion was made by Jon Myers to approve the request for disposition. Mike Kiger seconded the motion. The motion carried without opposition.

**Fairfield County Health Department** – has requested permission to dispose of a Hewlett Packard Photosmart 320 digital camera which is four years old and cost \$150 new. The camera does still work but it is damaged and is being held together with duct tape. The Health Department is asking permission to dispose of the camera through their county auction. Discussion ensued regarding the fact that per the equipment policy the camera does have a monetary value and that in the past items sent for county auction have not had any

monetary value. Kathy Thompson made a motion to approve the disposition of the camera through the county auction and that if the camera brings a purchase price of \$25 or more that the money be returned to the District. The motion was seconded by Doug Smith. The motion carried without opposition.

**Coshocton County Engineer** – has disposed of a waste oil furnace purchased with district funds without seeking prior approval from this Board. The furnace was over 10 years old, cost \$5,450 new, per the equipment policy has no monetary value, however the Engineer's Office was issued a credit of \$300 for this unit when they purchased a new furnace (not district funds). Marcia Phelps made a motion to approve the disposition of the furnace and directed Carol Philipps to request the \$300.00 which the Engineer's Office received for the district funded furnace be returned to the District. Fred Shriner seconded the motion. A roll vote was taken. Those voting yes were: Gary Fischer, Mike Kiger, Jon Myers, Marcia Phelps, Fred Shriner, Judy Shupe, Doug Smith, Kathy Thompson, and Lonnie Wood. Those voting no were: none. The motion carried unanimously 9-0.

## **FUNDING REQUESTS**

**Fairfield County Commissioners (Drop-off)** – The Fairfield County Commissioners are requesting funding in the amount of \$5,337.00 to purchase a replacement trailer for the drop-off program. Patty Bratton advised the Board that one of the drop-off trailers had been set on fire by vandals. An insurance claim was turned in, and money was paid out by the insurance company. However, due to depreciation, the pay-out from the insurance company was not enough to purchase a new trailer (but will be used along with these additional funds being requested). A motion to approve this request was made by Marcia Phelps. Fred Shriner seconded the motion. A roll vote was taken. Those voting yes were: Gary Fischer, Mike Kiger, Jon Myers, Marcia Phelps, Fred Shriner, Judy Shupe, Doug Smith, Kathy Thompson, and Lonnie Wood. Those voting no were: none. The motion carried unanimously 9-0.

**Fairfield County – Walnut Township** – Walnut Township has requested \$21,240.00 for the purchase of recycled content playground mulch for four parks. The Fairfield County Commissioners voiced their support of this request. Marcia Phelps made a motion to approve this request. Lonnie Wood seconded the motion. A roll vote was taken. Those voting yes were: Gary Fischer, Mike Kiger, Jon Myers, Marcia Phelps, Fred Shriner, Judy Shupe, Doug Smith, Kathy Thompson, and Lonnie Wood. Those voting no were: none. The motion carried unanimously 9-0.

**Coshocton County Health Department** – The Coshocton County Health Department has requested \$2,000 for an open dump clean-up to be used along with the \$6,500 awarded to the Health Department with their 2007 funding. Ralph Fogle from the Health Department was present and addressed the Board explaining the process and procedures that the Health Department has followed with regard to this property. Discussion ensued regarding what to do with funds recouped through property tax assessment. Doug Smith made a motion that those funds go to the Coshocton County Health Department for their use with future cleanups. Lonnie Wood seconded the motion. The motion carried without opposition. Fred Shriner then made a motion to approve the request for funding. Doug Smith seconded the motion. The motion carried without opposition.

**Coshocton County Litter Prevention & Recycling** – The Coshocton County Litter Prevention & Recycling office has submitted a request for the purchase of a litter vehicle. Jeff Wherley addressed the Board and asked them to table this request at the present time, as he had not received the necessary paper work from the dealership regarding their trade-in; therefore a final purchase price has not yet been determined. Doug Smith made a motion to table this request. Judy Shupe seconded the motion. The motion carried without opposition.

**Coshocton County Litter Prevention & Recycling** – The Coshocton County Litter Prevention & Recycling office has requested \$592.02 for the purchase of bags & rental of a roll-off container to be used in conjunction with City of Coshocton’s clean-up day. Motion was made by Judy Shupe to approve this request for funding. Marcia Phelps seconded the motion. The motion carried without opposition.

**PUBLIC COMMENT**

Patty Bratton thanked the Board for the funding award.

Jon Myers asked Board members if they might want to consider meeting quarterly instead of bi-monthly and he suggested that the meetings be held in Lancaster on the same days as the Juvenile Detention meetings (that are currently held in Lancaster and attended by the Fairfield, Licking & Perry County Commissioners). Kathy Thompson said that it would double the driving time for the Coshocton County Commissioners and that other locations had been discussed previously – but that Licking County had been chosen as it was a central location for Board members.

**NEXT MEETING**

The **next meeting** is scheduled for **May 25<sup>th</sup>** at 9:00 a.m. at the Don Hill County Administration Bldg. in Newark.

Motion to adjourn was made by Lonnie Wood. Fred Shriner seconded. The meeting adjourned at 9:40 a.m.

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Secretary, Kim Masters

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Date Approved