

## **BOARD OF DIRECTORS MEETING**

January 28, 2011

9:30 a.m.

Licking County Annex  
Newark

Curtis Lee called the meeting to order at 9:31 a.m.

### **INTRODUCTION OF NEW MEMBER**

Curtis introduced Steve Davis from Fairfield County.

### **ATTENDANCE**

Attending: Tim Bubb, Steve Davis, Ed Keister, Mike Kiger, Fred Shriner, Dane Shryock, Judy Shupe, Lonnie Wood and Curtis Lee.

Not attending: Brad Feightner, Gary Fischer and Doug Smith.

### **ELECTION OF OFFICERS**

Curtis advised the board members that it was Perry County's turn to chair the board. He then asked for nominations. Lonnie Wood made a motion nominating Fred Shriner as chairman. Ed Keister seconded the motion. Tim Bubb moved to close nominations. Mike Kiger stated that as a point of order the chair should call for nominations three times. Curtis then asked if there were any more nominations. There were none. Fred was appointed chairman by acclamation.

Curtis asked for nominations for vice-chair. Tim Bubb nominated Brad Feightner. Judy Shupe seconded the motion. Curtis asked if there were additional nominations. There were none. Brad was elected vice-chair by acclamation.

At this time Curtis turned the meeting over to Fred Shriner.

### **APPROVAL OF MINUTES**

Motion to approve the minutes from the November 19, 2010 Board meeting as submitted was made by Mike Kiger and seconded by Curtis Lee. Motion carried with one abstention.

### **COORDINATOR REPORT**

Treasurer's Report – Carol advised the Board that the cash balance in the solid waste account at the end of December was \$4,125,990.18. Motion to approve the treasurer's report as presented was made by Tim Bubb and seconded by Lonnie. A roll vote was taken. Those voting yes were: Tim Bubb, Steve Davis, Ed Keister, Mike Kiger, Dane Shryock, Judy Shupe, Lonnie Wood, and Curtis Lee. Those voting no were: None.

The motion carried unanimously 8-0.

## **OLD BUSINESS**

### **FINANCIAL REVIEW**

A handout was distributed which showed how much money each county has in their 2011 allocation. Additionally it showed the amount of unspent 2010 funds that would be coming back to the district from each of the contractors. Discussion ensued regarding the unspent funds and the fact that to date no decision had been made as to what was to be done with those funds. Judy Shupe made a motion that unspent 2010 contract funds being returned to the district should be appropriated in their respective county's allocation. Mike Kiger seconded the motion. A roll vote was taken. Those voting yes were: Tim Bubb, Steve Davis, Ed Keister, Mike Kiger, Dane Shryock, Judy Shupe, Lonnie Wood and Curtis Lee. Those voting no were: None. The motion carried unanimously 8-0.

### **MEETING PLACE**

Mike Kiger stated that at the last meeting there was discussion regarding holding a board meeting in each of the four counties. He further stated that he would like to make a motion to that effect. Lonnie Wood seconded the motion. At that time Carol Philipps advised the board members that the district staff was already working on that, details had not been published yet as not everything has been confirmed. The tentative schedule is as follows: the May meeting will be in Perry County (Fred Shriner volunteered to host), September meeting will be in Lake Park (Jeff Wherley assisting with scheduling), and the November meeting will be in Fairfield County at Liberty Center. Carol mentioned she had been looking for someplace around the lake for the July meeting, but hadn't been able to find a place. Lonnie Wood suggested AmVets in Thornport. The motion carried with one in opposition.

## **NEW BUSINESS**

### **AUDITOR/TREASURER**

Every two years the Board must vote on Auditor/Treasurer responsibilities. This responsibility has historically remained with Licking County for ease of administration. Judy Shupe made a motion that the Auditor/Treasurer responsibilities remain in Licking County. Lonnie Wood seconded the motion. The motion carried without opposition.

### **RECORDS COMMISSION CREATION**

A draft resolution establishing a records commission was distributed to board members. Additionally, documentation (ORC 149.412) regarding the establishment of records commissions and a spreadsheet detailing records management project for the district were distributed. The draft resolution stated that the records commission would consist of the Board of Directors Chairman, the Policy Committee Chairman, Carol Philipps, and David Northrop (legal counsel). Mike Kiger suggested that the words "or their designee" be added after the two chairmen positions. Tim Bubb made a motion to revise the draft budget to include the words "or vice chairman" after both of the chairman positions listed in the resolution. Dane Shryock seconded the motion. The motion carried without opposition. The group agreed to hold the first meeting of the Records Commission prior to the March Board of Directors'

meeting.

**APPROVE RFP FOR HHW COLLECTION EVENTS**

Carol presented the Board with a draft RFP and asked their approval in sending it out to consultants for their proposals on the HHW Collection events. She advised the Board that there would be two collection events this year – one in Fairfield County and one in Perry County. Dane Shryock made a motion to approve the draft RFP as presented. Curtis Lee seconded the motion. The motion carried without opposition.

**PUBLIC COMMENT**

None

**NEXT MEETING**

The next meeting is scheduled for March 25, 2011 at **9:00 a.m. at the Don Hill County Administration Bldg, 20 S. Second Street** in Newark.

Motion to adjourn was made by Lonnie Wood, seconded by Mike Kiger. The meeting adjourned at 10:00 a.m.

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Secretary, Kim Masters

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Date Approved