

BOARD OF DIRECTORS MEETING

January 13, 2023

9:30 a.m.

Don Hill County Administration Bldg
20 S. Second St., Newark

Dane Shryock, chair called the meeting to order at 9:32 a.m.

ROLL CALL

Attending: Tim Bubb, Ben Carpenter, Rick Conkle, Steve Davis, Gary Fischer, Jeff Fix, Duane Flowers, Derek Householder, Dave Levacy, Scott Owen and Dane Shryock.

Not attending: Rick Black

ELECTION OF OFFICERS

Following the historical rotation, this year is Perry County's turn to chair the Board of Directors. Ben Carpenter nominated Derek Householder. Tim Bubb seconded the motion. Scott Owen then made a motion to close nominations. Tim Bubb seconded the motion. Nominations were then closed. Motion to elect Derek Householder carried without opposition.

Following that same rotation, this year is Licking County's turn to serve as vice-chair. Tim Bubb made a motion to nominate Duane Flowers as the vice-chair. Dave Levacy seconded the motion. Tim Bubb then made a motion to close nominations. Dave Levacy seconded the motion. Nominations were then closed. Motion to elect Duane Flowers carried without opposition

APPROVAL OF MINUTES

Motion to approve the minutes from the October 28, 2022 Board meeting as submitted was made by Tim Bubb and seconded by Ben Carpenter. The motion carried without opposition.

DIRECTOR'S REPORT

Treasurer's Report – Carol advised the Board that the cash balance in the solid waste account at the end of December was \$5,877,914.72. Motion to accept the treasurer's report as presented was made by Dane Shryock, seconded by Rick Conkle. The motion carried without opposition.

OLD BUSINESS

NONE

NEW BUSINESS

LEAVE PAYOUT FOR HEALTH DEPARTMENTS & SHERIFF'S OFFICES

Carol advised the Board that with the change in funding (known as option B) for both the Health Departments and Sheriff's Office that the District is responsible for paying out accrued vacation and sick time earned by the Solid Waste Sanitarians and the Litter Deputies. The following list are the departments and the personnel that are due payments: Fairfield County Sheriff's Office \$14,716.46 for Deputy Hummel, Licking County Health Department \$23,198.71 for Mohammed Khan, and Perry County Sheriff's Office \$275.44 for Deputy Forester. Motion was made by Steve Davis to approve these requests for payment. Ben Carpenter seconded the motion. The motion carried without opposition.

HIRING A NEW ASSISTANT DIRECTOR

With the retirement of Carol Philipps (Director) and the promoting of Kim Masters (Assistant Director) to the position of Director, the Assistant Director position will be vacant. The position was posted both internally and externally in all four counties, and interviews were conducted by District Staff and one Commissioner from each county.

The Board passed a resolution naming Kaitlin Campbell as the new Assistant Director. Kaitlin will begin her new position January 21, 2023 at a beginning salary of \$20.50 per hour with an increase of \$1.00 per hour after 6 months of employment. Kaitlin is transferring from the Licking County Treasurers' Office, she will not be bringing sick or vacation hours into her new position.

Motion was made by Jeff Fix. Dane Shryock seconded the motion. A roll vote was taken. Those voting yes were: Tim Bubb, Ben Carpenter, Rick Conkle, Steve Davis, Gary Fischer, Jeff Fix, Duane Flowers, Dave Levacy, Scott Owen and Dane Shryock. Those voting no were: None. Motion carried unanimously.

PUBLIC COMMENT

Tim Bubb congratulated Carol Philipps on her retirement.

NEXT MEETING

The next meeting is scheduled for June 23, 2023 at **9:30 a.m. at the Don Hill County Administration Bldg, 20 S. Second Street** in Newark.

Motion to adjourn was made by Scott Owen. Dave Levacy seconded the motion. Motion carried without opposition. The meeting adjourned at 9:52 a.m.

Kate Campbell
Secretary, Kim Masters

6/23/23
Date Approved